

From: Robert Parle <robertparle59@gmail.com>
Sent: 20 March 2025 20:21:42 UTC+00:00
To: "Osborne, Lee" <Lee.Osborne@knowsley.gov.uk>
Subject: External Mail: Re: 24/00672/COU - 14 Old Rough Lane, Kirkby

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Hi Lee

Please see response below from my client:

Staffing at Aruna House

Day Time

2 fully trained qualified support staff of a day ,who will be supporting and observing 2 x parents with their baby's .One of the staff is the assistant manager who is a qualified social worker

Support as per in the SOP, the parents will complete a 14-week assessment ,The registered manager who is a qualified social worker will be on site Monday to Friday. All staff will be highly trained and will hold the relevant qualifications.

Night staff – There will be a waking night fully trained member of staff and a sleeping night member of staff on the premises. Both will be qualified .

Shift patterns

Support staff- 8.00am to 8.20 pm daily – 7 days per week x 2

Night staff – 8.00pm to 8.20 am – 7 days per week x 2

Manager- will visit Monday to Friday between 9-5pm- Also on Call

Responsible Individual - 1 day per week

Therapeutic Counsellor- 1 day per week for possibly 3 hours

Housing & Benefit Advisor – Fortnightly – 1 afternoon per week

This team will be in place at all times as we anticipate there always being 2 parents and two children at Aruna House

Let me know if you require any further information.

Many thanks

Rob

On Thu, 20 Mar 2025 at 14:51, Osborne, Lee <Lee.Osborne@knowsley.gov.uk> wrote:

Hi Rob

Can you provide clarification with regards staffing of the above should p.p be granted?

You note that there would be 2 staff during the day with 1 waking staff and 1 sleeping staff during the evening / night. Could you confirm that this would be the case both if there were 1 x 1 mother, 1 child or 2 x 1 mother, 1 child? Would these staff be the staff giving the training and advice to the parents with regards bringing up and looking after the children / parenthood?

What times would be training staff shift changes? What would the training staff working / off pattern be?

You note in your email dated 13.03.2025 that there would be a manager who would visit on an ad hoc basis. However, in the Planning Statement you note that “The team will be made up of highly qualified staff including a registered manager, assistant manager and support workers. There would also be a “responsible individual” assigned to the property. The RI would oversee management and ensure the assessment centre is safe, well run and complies with regulations. The RI would visit the property on an ad-hoc basis and this is only likely to be once or twice weekly.” So, would there be a manager who would visit ad hoc through the week, as in 13.03.2025 email, or would there be a manager and an assistant manager together with a “responsible individual” as in the Planning Statement? If the latter what is the difference in roles between the manager, assistant manager and the additional “responsible individual”? If the latter what would the hours of work at the premises be?

Thank you

Lee

Lee Osborne
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