



Construction Phase Plan.

*Prescot Shopping Centre,
30 Eccleston Street
Prescot, Liverpool,
L34 5QJ.*

PERSES



Perses Limited
hello@perses.org.uk
0131 664 7195

Distribution List

Roles	Organisation/Name	Contact Details	
Client	Knowsley Metropolitan Borough Council, Municipal Buildings, Huyton, L36 9UX.	Email	Karl.Riley@knowsley.gov.uk
		Telephone	Karl Riley,
Principal Designer	TBC	Email	
		Telephone	
Principle contractor	AJ Kelly, The Heath Business & Technical Park, Runcorn, Cheshire WA7 4QX	Email	ak@ajkelly.Ltd
		Telephone	07495 965555
Site Manager	Kevin Doyle	Email	kevin@ajkelly.Ltd
		Telephone	01928-511455
Asbestos	TBC.	Email	
		Telephone	

Subcontractor Key Staff

[illegible]

Contents

Construction Phase Plan	1
Distribution List	2
Subcontractor Key Staff	2
Associated Documents	7
Introduction	8
<i>Project Description</i>	8
Location Plan	9
Demolition sections 1/2	10
Demolition sections 3/4	11
Extent and Location of Existing Records and Plans	12
Project Overview	13
Construction Phase Plan	14
Project Title	14
Project Number	14
Site Address	14
Project Scope of Works	14
Programme:	15
Construction Phase	15
Dates of Activities Covered by this Revision of the CPP	15
Number of People on Site	15
Estimated Number of 'Person Days' in Construction Phase	15
Date of Last F10	15
PC: Head Office Responsible Person	15
PC: Health and Safety Lead	15
Coordination of Activities and of Contractors/ Subcontractors	15
Site Parking	16
RIDDOR	17
<i>Other Reportable Occurrences</i>	17

<i>Accident and.....</i>	<i>18</i>
<i>Investigation.....</i>	<i>18</i>
<i>Procedures:.....</i>	<i>18</i>
<i>The following is to be used as a guide:.....</i>	<i>18</i>
I.1. Non-Reportable incidents.....	18
Access and Egress	19
Arrangements	19
Minimum PPE Requirements.....	20
Welfare Arrangements.....	20
Power Arrangements	20
Site Inductions.....	21
Site Rules	22
First Aid and Fire Marshals.....	22
Emergency Arrangements	23
Management Procedures.....	24
Site-Specific Risks (Including work involving risks identified under CDM2015 Schedule 3)	24
Live Services	29
Design Work (Temporary works and permanent works)	29
Exchange of Design Information.....	29
Design Changes - Temporary Works	29
Who Ensures all Persons are Safely off each Site Area?	30
How are Authorised People Identified and Non-Authorised People Kept Off Site?	30
Waste Management Arrangements	30
Known Works / Activities / Contractors on Adjoining (or Nearby) Sites or Areas	31
Additional Safety and Health-Related Notes	31
Health and Safety File	32
Permit system	32
Site Constraints.....	32
Neighbourhood Liaison.....	32

Daily Briefings	32
Training	32
Toolbox Talks	33
Displayed Information	33
Fire	33
Workforce consultation	34
Appendix A - Site Rules.....	35
Appendix B -Disciplinary Procedure.....	36
Appendix C -Site Plan	37
Appendix D-Site plans	38
Appendix E- Pre-Construction Information Pack.....	41
Appendix F -Site Induction Register Sheet	42
Appendix G- Operatives Sign in Sign out Register.....	43
Appendix H-Visitor Sign in Sign Out Register	44
Appendix reviews.....	45
Appendix J-Risk Assessments and Method Statements –	46
Appendix K-Pre-Construction Information Pack	47

Associated Documents

The list of associated documents below are to be referenced in conjunction with this document and are issued as standalone documents to reduce unnecessary duplication.

1. Programme- Construction management statement.
2. Asbestos plan of works
3. Site Waste Management Plan
4. ASB5
5. Traffic Management Plan
6. Daily and Weekly Inspection Records
7. Temporary Works Register
8. Health and Safety arrangements
9. Fire Risk Assessment

Introduction

This *Construction Phase Plan* sets out the arrangements that are to be implemented to manage the project-specific safety, health, environmental and quality issues arising from our undertakings to fulfil the duties placed upon us as Principal Contractor by:

- The Construction (Design and Management) Regulations 2015
- The Health and Safety at Work etc. Act 1974
- The Management of Health and Safety at Work Regulations 1999
- Control of Substances Hazardous to Health Regulations 2002

The primary purpose of this plan is to inform all employed persons and interested parties of significant safety, health, and environmental risks associated with carrying out works on this project and communicating the measures that are to be adopted to ensure, so far as is reasonably practicable, that all risks to those affected are reduced to the lowest level possible

Project Description

The project involves Asbestos Removal, Soft Strip, and hand/remote Demolition of the building.

This property is a large retail shopping precinct, constructed circa 1986, which includes the following features: Roof: Flat / Tile / Glass External Walls: Brick Internal Walls: Solid / Stud Internal Finish: Brick / Plaster Staircase(s): Solid Intermediate Floor(s): Solid Ground Floor(s): Solid Lower Ground Floor(s).

Details of management structure:

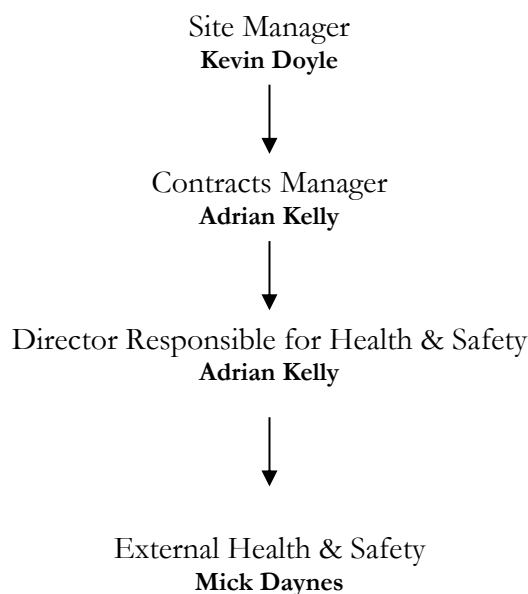
The management structure for the project is defined below.

Day-to-day responsibility for the project will rest with the site manager. At the start of each contract and thereafter, weekly health and safety matters will be discussed with the site manager and company director responsible for health and safety.

The site manager will receive a copy of the health and safety plan and each operative on site will be made aware of the contents and whereabouts of the plan.

Records will be kept of all safety visits to the site and any additional visits by our safety Consultants in the form of a safety inspection report.

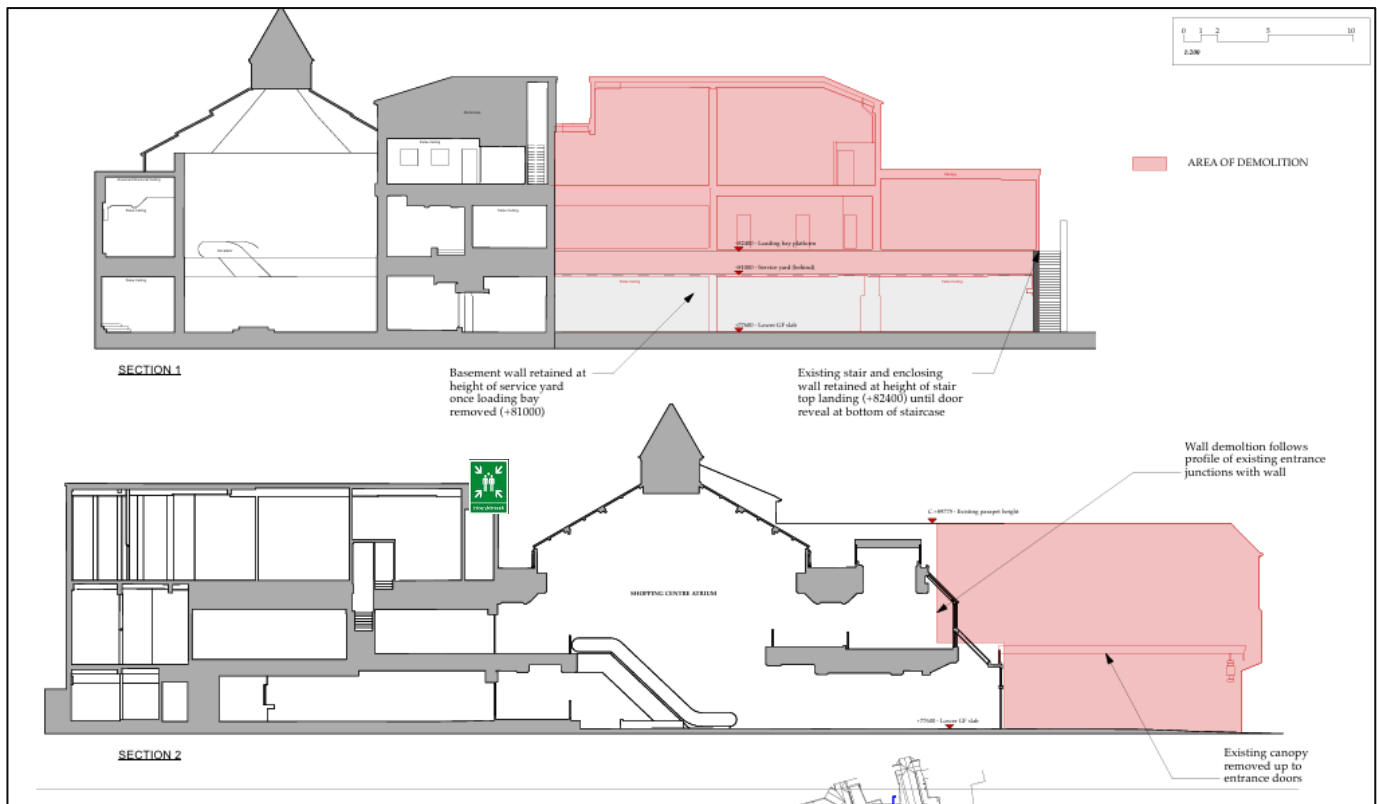
Management Structure



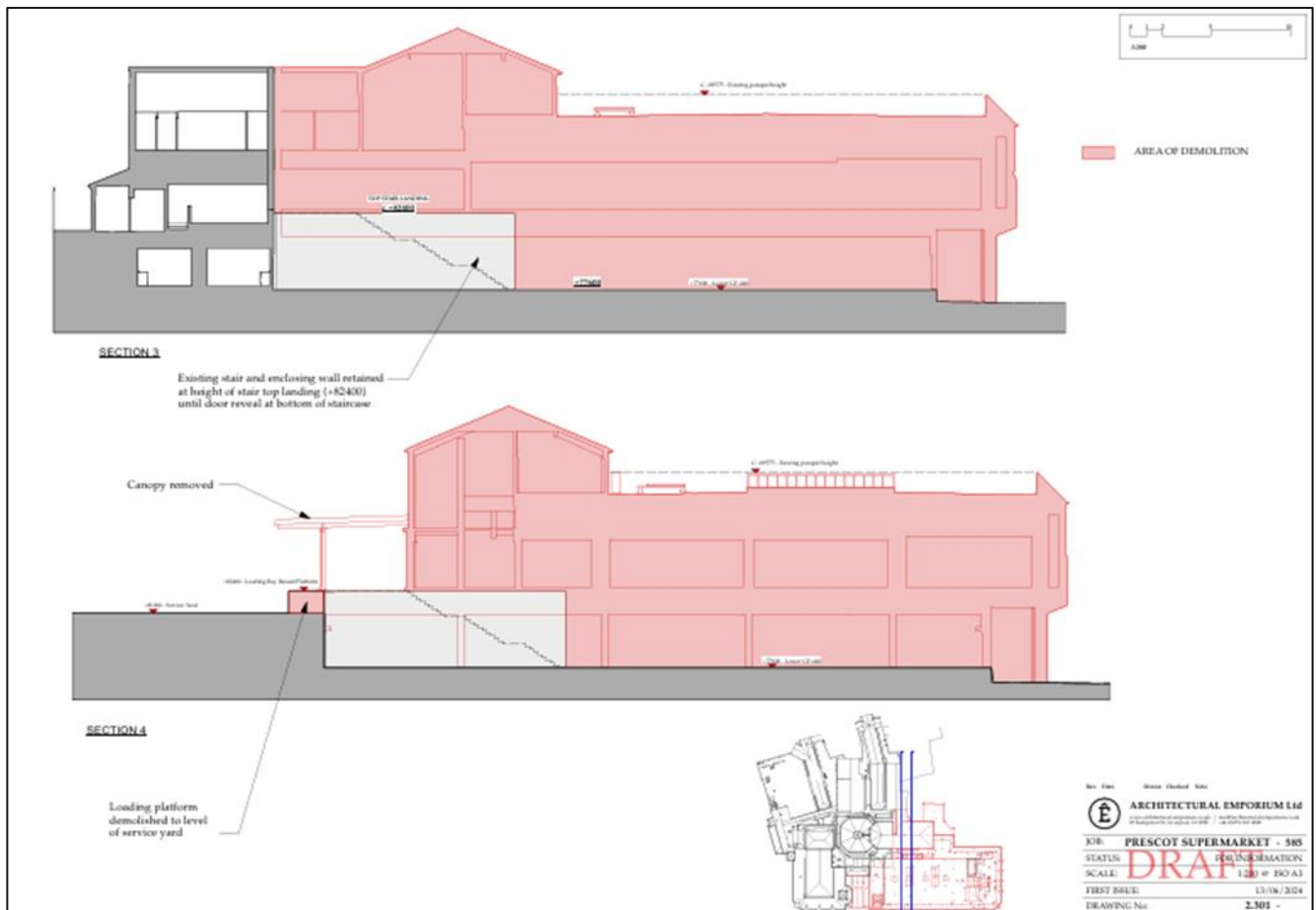
Location Plan



Demolition sections 1/2



Demolition sections 3/4



Extent and Location of Existing Records and Plans

Information supplied with the pre-construction information, tender documents, project-specific information received from the client, and the following additional documents pertaining to the project are listed in the table below. These documents are held onsite within the project office and shall be made available upon request.

Document Details	Yes	No	N/A	Supplied By:
R&D Asbestos Survey	✓			Fibre Safe.
Underground Services		✓		TBC
Preliminary Roost & Ecological Walkover	✓			We Know Services.
Hibernation Survey Report	✓			We Know Services.
Preliminary Party Wall Assessment		✓		TBC
Drain Survey		✓	✓	TBC

Project Overview

Site Working Hours	Mon - Fri	Saturday	Sunday	Nightshift
	08.00 - 1700	TBC	With permission.	N/A
Site Restrictions				
Noise	Action level set at 75 dBA.			
Vibration	The vibration limit is set at 5.0 mm/s			
Deliveries	Vehicle deliveries are to be controlled by a banksman at all times.			

Any additional requirements for working extended hours will be determined and agreed in accordance with local authority requirements and pending ongoing consultations.

Should emergency works be undertaken outside of the above hours, the Client and Local Authority Environmental Health Team will be advised as soon as possible.

Construction Phase Plan

Construction Phase Plan – fulfilling CDM 2015 Reg 12(2)q

(Note - prepared noting that every CPP must be site, timescale, named person, and contractor specific)

Project Title	Prescot Shopping Centre	Project Number	5200222
Site Address	Prescot Shopping Centre, 30 Eccleston Street Prescot, Liverpool, L34 5QJ.		
Project Scope of Works	<u>Full Project Scope:</u> Site Set up of compound and secure site, Drain Survey, Services isolations/disconnections, Asbestos removal, Soft strip, scaffolding erection, hand demolition, remote demolition. <u>Key Dates</u> Planned Site Access Date: January 2025. Planned Site Works Complete: July 2025 Planned Project Duration: 22 weeks approx. All sub-contractors provided evidence of competence on application as per the company's internal Procedure. All sub-contractors are monitored and audited regularly. The sub-contractors are not authorised to sub-contract any part of the works to another business or company. Daily coordination meetings are to be held to coordinate activities across various work areas including deliveries and collections. AJ Kelly's aim and goals for the project are to have zero reportable incidents and/or injuries during the project. All safety aims and goals will be recorded, reviewed, and shared with all relevant parties on a regular basis. The Company's vision is clearly set on an 'accident frequency rate' (AFR) target of ZERO. That is no RIDDOR Reportable accidents to any employee during their working lifetime, based upon the belief that every accident is one too many. This is an ambitious target, one that AJ Kelly has committed significant resources towards achieving this. Success will require a significant culture change. Zero tolerance means refusing to accept any form of unsafe behaviours or standards. 'Don't Walk by' means everyone must be prepared to challenge existing beliefs and drive out the unsafe working practices by attacking the prime causes, a lack of planning, and complacency. It is the intention of AJ Kelly, that the site and works are carried out in such a manner that the risks to the Health and Safety of all persons directly concerned with or liable to be affected by the demolition works are either eliminated or reduced to the lowest practicable level within the terms of all general health and safety legislation. It is our goal/ objective to reduce accidents and incident statistics on a year-by-year basis through the company's commitment to the continual improvement of its management systems, procedures, and methods of operation.		

Programme: Construction Phase	Target end date of construction Phase	Number of weeks in the demolition phase	Number of weeks still to go from the date of this CPP to the end of construction
	July 2025	22	22
Dates of Activities Covered by this Revision of the CPP	Planning stage.		
Number of People on Site (Show numbers working for each contractor/subcontractor, or if necessary, each separate activity. Include supervisors and specialists)	SMSTS / SSSTS/CCDO Site Management – 2 CCDO operatives -8 CPCS plant operators-1 Asbestos supervisor -1 Cat 3 Asbestos operatives -5 Scaffolder-6 Banksman / Traffic Marshal – 1 Hoarding erectors -4 Visitors – TBC (Plus, variable number of those making deliveries)		
Estimated Number of 'Person Days' in Construction Phase	1000		
Date of Last F10	TBC		
PC: Head Office Responsible Person (Name: /role /title/ and contact phone number)	Adrian Kelly. 07495 965555	PC: Health and Safety Lead (Competent person with H&S responsibilities for this site)	Adrian Kelly. 07495 965555
Coordination of Activities and of Contractors/ Subcontractors (Maintaining and monitoring health maintaining and monitoring safety)	All sub-contractors will be on AJ Kelly's approved contractor list and have previously been vetted. All RAMS are to be submitted prior to commencing the work. These will be reviewed by AJ Kelly and passed on to the PD for approval. The RAMS will be understood and signed by all involved in the tasks. Any amendments will follow the same procedure. During the course of the works, AJ Kelly's site manager will monitor the sub-contractors via the following; Daily coordination of workers/suppliers (morning briefing and consultation session before each day's work). The daily briefing will be completed by: site manager. Daily site walkover – Site Manager Weekly informal H&S inspection – Site Manager At least once a fortnight during the works - recorded health and safety inspections and documentation review by the Health and Safety Lead. AJ Kelly will action in-house and external monitoring of onsite activities to measure compliance with our IMS and to establish the level of Safety, Health, Environmental, and Quality performance on site. Monitoring will encompass regular planned system auditing of the project. Regular site		

	monitoring shall be undertaken in accordance with the schedule set out in the table below. It shall be confirmed, prior to use, that all monitoring equipment to be used, is so designed, that it does not interfere with site communications or other sensitive equipment. Monitoring: Director Safety Tours Method: Site walk/inspection Frequency: fortnightly. Responsibility: Various Monitoring: Safety Inspection Method: Site inspection and documentation review Frequency: Fortnightly / Monthly Responsibility: Various Monitoring: Environmental Inspection Method: Site inspection and documentation review Frequency: Monthly Responsibility: Various Monitoring: Waste Method: Waste log completion Frequency: Daily Responsibility: Site Management. Responsibility: Site Management Monitoring: Noise monitoring Method: Handheld monitors Frequency: Daily Responsibility: Site Management Monitoring: Dust Method: visual Frequency: Daily Responsibility: Site Management Monitoring: Vibration Method: Data sheets Frequency: When required Responsibility: Site Management
Site Parking	Site parking is shown in Appendix 2

RIDDOR

Reportable Accidents

AJ Kelly's policy is to record, report, and investigate all reportable injuries, diseases, and dangerous occurrences in compliance with RIDDOR 1995. Details of all accidents involving injury, however slight, will be entered into the Site Accident Record Sheets, contained within the Accident Book by law.

Site personnel must report ALL personal injuries, diseases, dangerous occurrences, and near misses to site management for recording and reporting to the appropriate parties. Industrial diseases, accidents resulting in significant injury or absence from work for longer than three days, or dangerous occurrences reported to the local office of Health & Safety executive and follow the reporting procedure that satisfies the Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 1995 requirements.

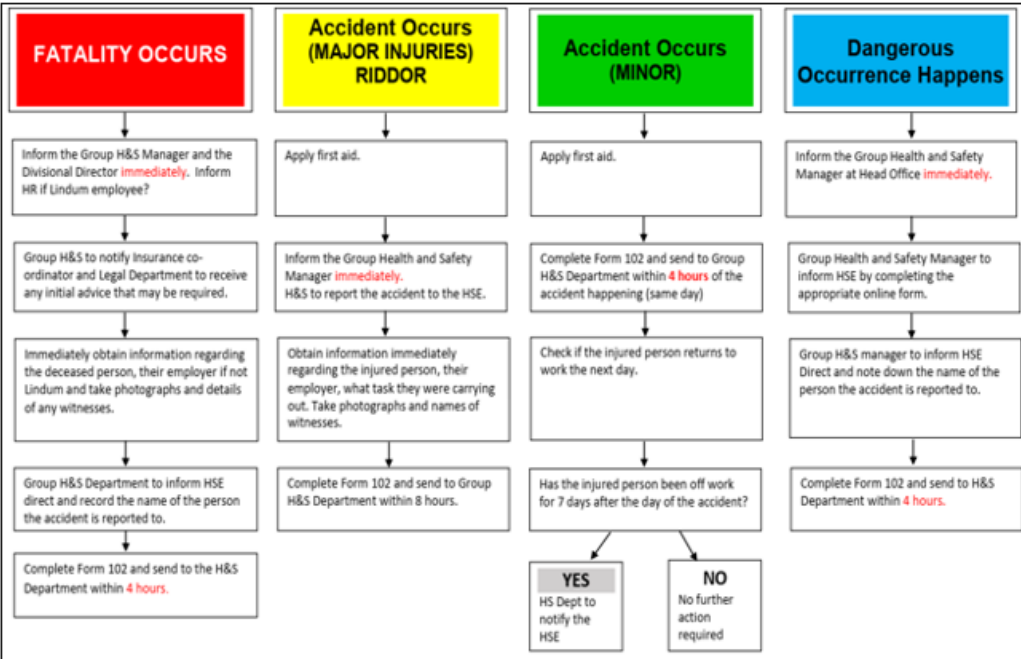
The director responsible for health and safety will investigate all reportable accidents, diseases, and dangerous occurrences. Each site or workplace is required to report, using the form provided, to the Director responsible for Health and Safety details of all injuries (minor, major, and lost time), dangerous occurrences, and reportable diseases.

An accident to any person at work resulting in significant injuries or severe condition, as detailed below, is reportable:

- Fracture of skull, spine, or pelvis
- Fracture of arm, leg, wrist, or ankle
- Amputation of any limb or part
- Loss of sight or any other eye injury
- Electric shock causing unconsciousness or requiring medical attention.
- Unconsciousness due to lack of oxygen
- Acute illness or unconsciousness caused by poison, by any route.
- Acute illness is caused by exposure to infected material or any pathogen.
- Anything occurring on site which results in a person being admitted to hospital for a period in excess of 24 hours.
- Any accident or occurrence that renders the person incapacitated for work for three consecutive days, excluding weekends.

Other Reportable Occurrences

- Collapse, overturning, or failure of any lift or crane load-bearing part.
- Explosion burst, or collapse of any closed vessel.
- Electrical short circuit with fire or explosion
- Explosion or fire caused by process material or waste products.
- Collapse of any scaffold and support or working cradle over 5 metres in height.
- Collapse of 5 tonnes or more of any building structure, falsework or support system, or any wall or floor in any portion of the work

	- Unconscious release of any pathogens, etc. - Malfunction of any breathing apparatus while in use - Contact with, or arcing of, any overhead power line. This list is not exhaustive, and guidance should be sought no matter how minor the incident. If in doubt, the incident should be reported.
<i>Accident and Investigation Procedures:</i>	- Attend to the injured person and call for assistance: First Aider, Doctor, Ambulance, Hospital. - Isolate any machines, tools, or equipment involved, having due regard for your safety - Do not disturb anything unless required to release an injured person. - Ensure any remaining hazard is eliminated or guarded against - Take notice of significant circumstances and make general observations at the scene. - Inform the Site Manager, who will commence an investigation.
<i>The following is to be used as a guide:</i>	- Investigation to be commenced promptly. - Evidence to be recorded; photographs if possible and video if deemed applicable. - Injured and those present at the time to be interviewed. - Plant or equipment to be inspected for misuse or defects. - The nature and extent of injuries to be ascertained. - Provide a copy of the report to all relevant parties.  The flowchart details the reporting process for four types of incidents: FATALITY OCCURS, Accident Occurs (MAJOR INJURIES) RIDDOR, Accident Occurs (MINOR), and Dangerous Occurrence Happens. Each path includes steps for immediate notification, first aid, form completion (Form 102), and reporting to the H&S Department and HSE within specific timeframes (4 hours, 8 hours, or 24 hours).
	1.1. Non-Reportable incidents Incidents worthy of note but not 'reportable' will be recorded, and details sent to

	the Principal Designer and Principal Contractor; all incidents, including non-reportable incidents, may inform the Health and Safety File.
<i>Access and Egress Arrangements</i>	All vehicles entering or leaving the site will be escorted on & off by way of a banksman at all times. The site demise will comprise a 2m high Heras-style fence while works are undertaken. The secure gate to the site will be kept always closed. All vehicles will be loaded/unloaded within the site and never on a public highway. Due to this, we do not envisage the site traffic impacting the resident parking. All delivery vehicles entering or leaving the site will be suitably covered to prevent the escape of materials during transportation. On-site traffic will be limited to 5mph on surface roads and 5 mph on unmade roads. The site manager will enforce the speed limit. Vehicles using the agreed access routes will be delivery vehicles, HGV skips vehicles, and general vehicle access. Vehicles will access the site periodically. All visitors are to use the visitors/pedestrian entrance and report to security for a visitors' induction. They are to wait within this area until they are collected by AJ Kelly personnel and transported/escorted to the site offices/welfare location. Sufficient signage and a traffic marshal will be in place to ensure compliance. Vehicles using the agreed access routes will be FORS Silver as a minimum, and CLOCS registered; all delivery vehicles (small < 3.5t and Large), tipper lorries, bulker lorries, and general vehicle access will be under the control and supervisor of a banksman / traffic marshal. No unloading or loading will be authorised on the public highway or footpaths. These actions will be conducted internally, within the confines of the site hoarding. All vehicles' wheels will be checked and cleared of dirt/debris using a jet wash before leaving the site.

Minimum PPE Requirements	<u>Minimum PPE requirements (as detailed in site induction):</u> • Hard hat (BS EN 397) • Hi visibility vest or coat (BS EN 471) • Safety boots (BS ISO 20345) • Gloves (BS EN 388) Additional task-specific PPE is detailed in the Safe Systems of Work for each specific activity. PPE is to be checked by Site Management ahead of each shift to ensure compliance.
Welfare Arrangements	<u>Full Site- Setup</u> The following welfare facilities have been provided on this site in compliance with Schedule 2 of the Construction (Design and Management) Regulations 2015.   • Site Canteen complete with sink, hot and cold running water • Microwave / small cooker for heating food • Water urn/kettle to provide boiling water • Adequate number of tables/seats • Facility for drying work clothing • Adequate levels of heating, lighting, and ventilation • Adequate number of w.c. 's and urinals - mains connected where possible, or in the absence of a water and drainage connection, an adequate number of chemical flushing toilets will be provided • A facility for operatives to wash their hands with warm water has been provided. Site management is required to ensure that all site welfare facilities are maintained in a clean and serviceable condition throughout the duration of this project. *In the case of TRANSIENT sites: The guidance in the HSE construction information sheet No 46 will be adopted regarding what is practicable. All site personnel are reminded of their legal duty under section 7 (b) of the Health & Safety at Work etc. Act 1974 to:- Not intentionally or recklessly interfere with anything provided in the interests of health, safety, and welfare.
Power Arrangements	A diesel-powered generator will fuel the site welfare cabin. All equipment brought to the site will be in good working order. The use of electrical extension leads will be kept to a minimum. However, where required, they will be regularly inspected for signs of damage or deterioration and replaced where appropriate. Using battery-powered equipment or equipment limited to 110 volts will be encouraged where possible. All electric power tools will be 110 volts or less to prevent accidents due to electric shock. Machines powered by an internal generator may be 240 volts, provided they are fit for purpose and suitable for site operation. No 240-volt extension cables and trailing leads will be permitted in

	working areas. All damaged tools and cables (however minor the damage) will not be used and will be replaced. The operator will inspect all equipment prior to use.
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Site Inductions	Site-specific induction information is prepared and given by Site Management. All information will be filed in the project induction folder. All data recorded on the induction forms will be in accordance with GDPR. Visitors and transient workers will also receive a brief induction relating to their activity. Inductions will be reviewed and amended as work progresses to ensure they stay relevant and cover the necessary areas. Task-specific Toolbox Talks, using Construction Site Risk Assessments, will also be given regularly. All details of those involved will be recorded, and the record sheets will be included in the Construction Phase Health and Safety Plan. Site Safety Inductions will: • Explain the first-aid arrangements on site. • Stipulate that the wearer must wear specific PPE when required, such as masks, goggles, ear defenders, etc. • Describe the welfare facilities on site, including where they are, what they provide, and the need to maintain cleanliness and consideration in their use. • Explain Fire Precautions - alarm sounds, location of fire points, fire exits, and escape routes. • Warn about unsafe activity, which may lead to removal from the site or, where appropriate, disciplinary action. • Inform site personnel about reporting procedures. • Issue a list of site rules and instruct everyone to make themselves aware of the content. • Guide the appropriate parking of vehicles and mobile plant within allocated areas. • Detail the methods for storage of hazardous materials. • Point out any hazardous areas. • Describe housekeeping arrangements, such as the disposal of debris and waste materials, site cleanliness, and the maintenance of clear escape routes. • Underline that all works must comply with Risk Assessments and Method Statements. • Ensure subcontractors work within the site rules and management arrangements. The above list is not exhaustive; however, it is anticipated that covering the above topics, where relevant, would constitute suitable and sufficient initial Health and
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	Safety Induction training.
Site Rules	Site Rules are contained in Appendix A of this document.
First Aid and Fire Marshals	Appointed first aiders are: Kevin Doyle Fire marshals are: Kevin Doyle First aid kits will be kept in welfare facilities and at various workplace locations. This will include a small burns kit for hot works areas.   Please refer to the site Fire Plan drawing for emergency locations.

Emergency Arrangements

The site management will action any emergency procedure should there be an emergency. Details of muster points and emergency exits can be found on the Site Fire Plan, displayed at every fire point.

Emergency Procedures: Mock drills are to be undertaken regularly and recorded, this will include spill training and fire drills which will be recorded via the appropriate form.

The following matters are to be considered suitable arrangements:

- Establish means of fire detection and issuing a warning of fire.
- An effective plan for evacuation with responsible persons appointed to ensure the evacuation is carried out quickly, safely, and without panic, with all persons accounted for and any plant and processes being shut down safely.
- All means of escape such as gangways, doors ladders, etc. must be kept clear at all times and escape routes should be frequently surveyed, due to the constant change and nature of the construction and demolition processes.
- Ensure effective communication with emergency services by telephone at the start of the project.
- Underline with all operatives and site visitors the importance of providing accurate details of the site address and access points to the emergency services should they need to be called.
- The provision of suitable firefighting equipment and training in its use - this equipment will be maintained to the appropriate Health and Safety standards.
- These arrangements must be regularly reviewed and updated.

The Emergency Procedures will take account of:

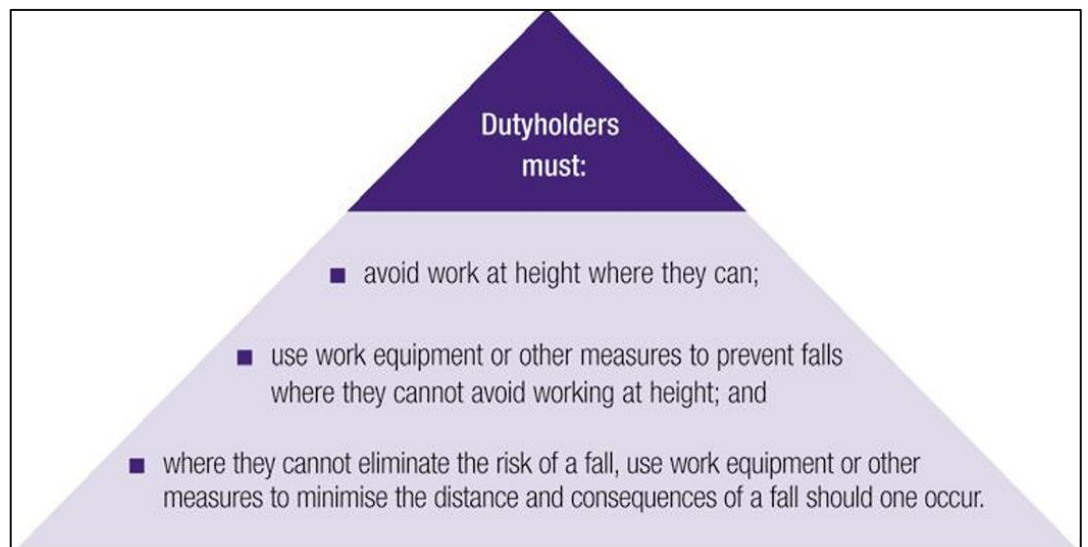
- What events might occur and how the alarm will be raised?
- How to call all emergency services effectively, including the First Aiders
- Where to go to reach a place of safety and how to get there
- Ensuring enough emergency exits are available for everyone to escape quickly, and that emergency doors and escape routes remain unobstructed and clearly marked.
- Nominating people with the necessary skills, knowledge, and experience to manage health and safety matters; for instance, First Aiders
- Planning essential actions, particularly during the demolition elements of the project, to make the processes safe.
- Training all operatives in emergency procedures

Management Procedures	• LOLER/PUWER; to be updated weekly. • Plant: all plant to be checked daily before use and recorded on check sheets. • Certification: all certs should be checked, and copies made. This is to be done on the arrival of any plant or equipment before use. • Power Tools: to be visually checked before use and that they have an in date PAT test certificate (any defects to be reported immediately to the site supervisor) • Hand Tools: to be visually checked before use (any defects to be reported immediately to the site supervisor. Manual handling: All personnel to have relevant training in date.
Site-Specific Risks (Including work involving risks identified under CDM2015 Schedule 3)	Significant site constraints and risks to be managed are: • General site work. Induction, daily briefings, demarcation of areas, fencing, and signage. • Asbestos removal. • There is one category of asbestos within the buildings. • Non-Notifiable Asbestos Works • The R and D survey will be issued along with this document. • All asbestos removal works will be carried out in accordance with ‘The Control of Asbestos Regulations 2012. • Water, mixed with a surfactant, will be used to control dust. • Manual Handling. • As so far as practically possible all movement(s) of materials will be carried out by • Mechanical aids, should this not be possible the use of wheelbarrows and the use of two men will ensure the risk of manual handling reduced to a minimum. • Regular safety briefings and toolbox talks are given by the site manager to ensure all operatives are reminded on good manual handling techniques and the requirements to maintain social distancing guidelines. • Each task where operatives are expected to physically transport materials and or debris will be assessed, details of which include the precautionary measures will be recorded on the Manual handling assessment record. • All operatives will be trained in MH. A dynamic risk assessment, using the MAC tool guide, will be carried out.. Dynamic lifting technique  Risk assessment • Task • Individual • Load • Environment

Reducing Noise, Dust and Vibration

- Noise will be kept to a minimum by ensuring that all plant is of a modern type with quiet operating and exhaust systems, they will always have engine covers closed and maintained through routine preventive maintenance programs.
- **To ensure noise and vibration impacts are kept to a minimum the following control measures will be implemented as necessary:**
 - Using hydraulic powered demolition crushing attachments
 - Work requirements will be identified along with the timescales in order that such information can be advised to all concerned parties.
 - All plant will fully be serviced and maintained in good working order.
 - All plant engine covers will be closed.
 - All plant not in use will be turned off.
 - Compressors and Generators will be 'Super Silenced' type
 - All key site personnel will be issued with site radios for communications.
 - The sounding of vehicle/plant horns will be forbidden unless in an emergency.
 - The demolition of the structure will be undertaken in such a manner as to minimize vibration.
 - Loading of waste transporters with arisings shall be carried out utilising the smallest 'drop' distances possible to reduce impact noise, dust, and vibration.
 - The noise emissions from each item of plant shall not exceed the noise values quoted in the relevant EC directive.
 - Compressors shall be fitted with properly lined and sealed acoustic covers, which shall be kept closed whenever the machines are in use.
 - The best practical means shall be employed at all locations to reduce noise, dust, and vibrations to a minimum.
 - Reduce traffic movements off-site by ensuring that each vehicle is fully loaded before leaving the site.
 - Dust will be kept to an absolute minimum by water dampening as required, the minimum amount of water will be utilised to sufficiently suppress the dust emissions, excess water leads to 'run off' which is environmentally damaging. Noise, Dust and Vibration will be assessed as the works progresses and if the control measure implemented has inadequate the site manager will then re-assess the works.
 - The site shall work under the guidelines as set out in the Considerate Constructors Scheme.
 - Stationary noise sources should be sited as far away as possible from neighbouring properties.

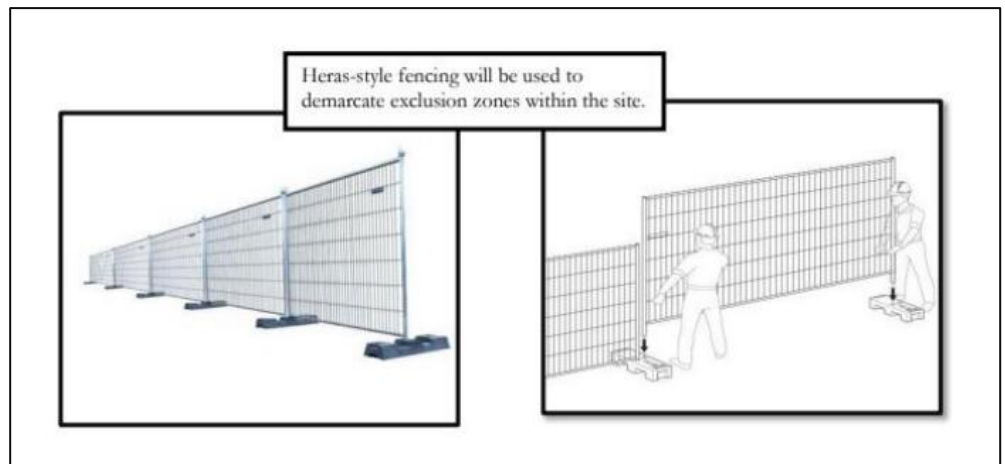
- All vehicles will be kept on hard standing. The site roads will be kept clean, and waggon tyres will be cleaned with a jet wash, where required, before leaving the site.
- All workers on site must be made aware of the need to keep noise and disruption to a minimum from building works, equipment, plant and machinery, radios, music, vehicles, or any other sources.
- **Vibration**
- Where vibratory equipment is used, we will wherever reasonably practicably ensure that they are of low vibration” and are within the HSE’s Exposure Action Value.
- The Site Manager will ensure that job rotation amongst suitably trained operatives is carried out when using vibratory equipment to reduce their “trigger time”.
- **Working at height.**
- Work at height means work in any place, including at or below ground level (for example in underground workings), where a person could fall a distance liable to cause injury.
- All operatives will hold the relevant training.
- Scaffolding will be used, along with fall restraint harnesses.
- Mobile towers will be used, where necessary.
- All pre-use checks will be carried out as per PUWER 1998.
- **Preventing Falls.**
- **Falls from height are the biggest cause of fatalities within the construction and maintenance sector as identified by the HSE. Full risk assessments have been carried out for the required works at height on site.**



- **Fire prevention and exit from site.**
- Any hot works will be via a permit system.
- Fire points with air horns will be displayed at each level.



- Existing fire escapers will be used.
- All operatives/visitors will be briefed during the induction.
- **Security.**
- The working area and the site compound will be secured with 2m high Heras-type anti-climb security fencing which will be double clipped at the joints and secured to posts with debris netting attached.
- All fencing is to be fully seated within moulded feet and rakers attached where required to provide stability installed at suitable intervals internally to prevent trips.
- All Heras fencing is to be suitably secured and fixed securely to prevent possible accidental or deliberate displacement.
- Suitable individual access gates will be installed within the perimeter fencing to provide both vehicular and pedestrian access to various areas.
- During working hours, the site manager will be present at the site office, with a contact number displayed at the gate.
- Out of hours a security guard will be employed.



- **Weil's Disease (Leptospirosis)**

This disease can be fatal if not treated early, it can be caught from contact with urine from infected rats, therefore, all on-site will be made aware that good and regular hygiene is essential as a means of avoiding this disease. Operatives must wash their hands before eating and cover up all open cuts, toolbox talks will be given prior to works commencing in areas where rats may be. A pest control specialist will place vermin boxes around the site boundary.

- **Needle Stick Injuries**

Needle stick injuries are wounds caused by needles that accidentally puncture the skin, the area of works will be surveyed to identify any areas that require needle-picking operation to be undertaken. Operatives will use:

- Sharps Gloves
- Log nose pickers (pick-up tool)

• Storage of Hazardous Materials

A full set of COSHH assessments are held on-site by the site manager for all materials that are on site and those that will be used on-site, any new materials encountered will have a COSHH assessment undertaken as soon as possible

Fuel oil for the plant will be stored in double bunded tanks, their location will consider the features such as drainage systems, this will ensure that in the event of a catastrophic failure released liquids will be contained locally, spill kits will be maintained near to the designated storage and refuelling areas.

COSHH assessments will be regularly checked to ensure they remain relevant to the operations being carried out and those using the items are fully aware of the hazards and control measures, this assessment will take place at least once per year or on the release of new EH40 standards or when operating circumstances change.

- PREVENT
- REDUCE
- CAPTURE
- CLEAN UP



• Maintenance of Plant & Equipment

All plant and equipment are maintained as per the manufacturer's specifications and recommendations.

The plant operators conduct weekly inspections of the plant and records their findings, through planned preventative maintenance, with plant being serviced every 500 worked hours. Plant is inspected annually by the insurance assessors, on on-site mechanical faults are attended to by a competent trained engineer.

• Control of Lifting Operations

Any lifting operations that will be carried out as part of these works will be covered by a site-specific lifting plan which will developed by a competent appointed person in line with the 'Lifting Operations and Lifting Equipment Regulations (LOLER) 1998
All lifts that will be carried out will be under the direct control of a lift supervisor.

• Stability of Structures

All demolition works will be carried out in accordance with BS 6187:2011 Code of Practice for full and partial demolition and using relevant guidance notes issued by the Health and Safety Executive (HSE) and the National Federation of Demolition Contractors (NFDC).

• Slips, trips and falls.

A good standard of housekeeping will be maintained throughout the site.
Uneven floor and ground areas will be levelled.
All-access/egress routes will always remain clear of obstruction.

	Edge protection will be provided. Information/safety signage will be provided. Other identified significant hazards have been considered and included in this list of RAMS that are being prepared for addition to Appendix 1 of the CPP, in good time before any action takes place that requires them: • Hazardous materials (solvents, paints, hot works) • Protection of public • Power tools
Live Services	All service disconnection certs are to be in place before commencement of works.

Design Work (Temporary works and permanent works)	All works will be carried out in accordance with the RAMS. Temporary work design will be carried out by suppliers. Anticipated sundry temporary works: • Propping • Scaffolding • Fencing. • Welfare cabins. The TWC for the project is Adrian Kelly [Demolition engineer.] The TWS for the project is Kevin Doyle, [CCDO Black card] All temporary works that are in place are to be visually inspected at the frequency defined in the Temporary Works Register and recorded as per the Temporary Work Procedure.
Exchange of Design Information	All design work will be exchanged with the Client when required.
Design Changes - Temporary Works	Changes to Works Information will be formally agreed and implemented through the contractual communications route.

<i>Who Ensures all Persons are Safely off each Site Area?</i>	The site Manager / site supervisor will ensure all persons are off-site safely and secure the site areas at the end of each working shift and before leaving site.
<i>How are Authorised People Identified and Non-Authorised People Kept Off Site?</i>	Every worker at site is inducted first. The identity of authorised (inducted) people is by induction register and signing in register. Visitors will be always escorted around site by an inducted member of the site team.
<i>Waste Management Arrangements</i>	• AJ Kelly's Environmental policy statement are followed and applied to the eradication / reduction / minimisation of waste and materials generated directly or indirectly for the project as a matter of priority. Copies can be provided on request. • Segregation of waste and materials on project will be implemented where there is sufficient space to do so and where the facilities exist locally to process the various waste and material streams that are segregated on the project. • Correct, compliant "Duty of Care" documentation will be provided to support all waste and material transfer activities including certificates of registration, waste management licences/permits and waste transfer notes (for controlled wastes), and consignment notes (for hazardous wastes). • All waste transfer notes will be retained for 3 years, and all consignment notes will be retained for 5 years unless otherwise agreed. Waste Management Arrangements The hierarchy for the control of waste will be followed • PREVENT – avoid creating waste • REDUCE – use ALL resources efficiently • REUSE – as many times as possible • RECYCLE – ensure proper separation • DISPOSE OF RESPONSIBLY

<i>Known Works / Activities / Contractors on Adjoining (or Nearby) Sites or Areas</i>	The shopping centre and local residents.
<i>Additional Safety and Health-Related Notes</i>	AJ Kelly aims to have zero reportable incidents/accidents that cause harm during this project and no damage to services. Specific methods of work has been planned to reflect our targets. All personnel on site are responsible for reporting incidents and/or hazards to the site manager during the work. If an incident occurs onsite, the site manager will investigate the incident and/or hazard and will report to the SHEQ Team via an Incident Notification Form. The Health and Safety Lead and all parties involved in the project will review the outcomes, identify any remedial actions and implement them as necessary. Revisions to the RAMS will be undertaken if applicable and re-briefed where required.

<i>Health and Safety File</i>	The <i>Health and Safety File</i> will be updated regularly throughout the project by the site management team in line with our quality procedures. AJ Kelly aims to issue the <i>Health and Safety File</i> along with the <i>Close Out Report</i> to the client within 20 working days of the project completion date.
<i>Permit system</i>	All high-risk works will require a permit. This will be issued daily, from AJ Kelly's site manager.
<i>Site Constraints</i>	The specific constraints that are identified are as follows: • Site Access • Asbestos. • Noise, vibration, odour, and dust. • Proximity to residential properties.
<i>Neighbourhood Liaison</i>	AJ Kelly will do a letter drop prior to the demolition Due to the project's location, we consider it of the upmost importance to foster good relations with the surrounding businesses and interested parties, consideration of our impacts outside the front gates is important. We intend to do this by; • Liaising with residents. • AJ Kelly will display a 24/7 helpline number on the site hoarding which members of the public can call at any time in the event that the project manager is inaccessible.

<i>Daily Briefings</i>	Prior to works commencing, a daily briefing will be undertaken by the supervisor to encompass each activity on site for that day. This will cover a range of areas including access and egress, permits, environmental considerations, work at height and excavations, amongst others. All operatives are required to attend and sign onto the Daily Briefing.
<i>Training</i>	AJ Kelly ensures that all operatives have the relevant training for all activities.

Toolbox Talks	Recorded weekly, toolbox talks (TBTs) will be completed and briefed out to all site personnel. These sessions will cover specific relevant TBTs on Health, Safety and Environmental matters as they arise or any other discipline as appropriate to the project. These sessions will also allow personnel to give feedback on current site conditions.																								
Displayed Information	As required AJ Kelly will ensure all sites carry suitable safety signage placed at regular intervals, fixed to the external hoarding or fencing to warn members of the public and potential intruders of the hazards inherent within the site. Signage to the boundary will also include (where appropriate) the following: • Site contact details. • Hazard warning signs. • Exclusion zones. • Safe areas. Signage onsite will be in accordance with the Health and Safety (Safety Signs and Signals) Regulations 1996 and will consist of the following categories: <table><tr><th>Type</th><th>Shape</th><th>Colour</th><th>Pictograms</th></tr><tr><td>PROHIBITION SIGNS These signs prohibit actions detrimental to safety. E.G. - No Smoking</td><td>Circular</td><td>RED with a WHITE background red band and crossbar.</td><td></td></tr><tr><td>WARNING SIGNS These signs give warning of potential risks. E.G. High Voltage</td><td>Triangular</td><td>YELLOW with BLACK symbol or text</td><td></td></tr><tr><td>MANDATORY SIGNS Signs that require actions or activities that will contribute towards safety. E.G. PPE Signs</td><td>Circular</td><td>BLUE with symbol or text in white</td><td></td></tr><tr><td>SAFE CONDITION SIGNS These signs indicate exit routes in the event of a fire or emergency. E.G. Fire Exit Sign</td><td>Rectangular</td><td>GREEN with WHITE symbol or text</td><td></td></tr><tr><td>FIRE EQUIPMENT SIGNS These signs are used to indicate the location of fire equipment. e.g. Fire Point Sign</td><td>Rectangular or Circle</td><td>RED with WHITE symbols or text</td><td></td></tr></table>	Type	Shape	Colour	Pictograms	PROHIBITION SIGNS These signs prohibit actions detrimental to safety. E.G. - No Smoking	Circular	RED with a WHITE background red band and crossbar.		WARNING SIGNS These signs give warning of potential risks. E.G. High Voltage	Triangular	YELLOW with BLACK symbol or text		MANDATORY SIGNS Signs that require actions or activities that will contribute towards safety. E.G. PPE Signs	Circular	BLUE with symbol or text in white		SAFE CONDITION SIGNS These signs indicate exit routes in the event of a fire or emergency. E.G. Fire Exit Sign	Rectangular	GREEN with WHITE symbol or text		FIRE EQUIPMENT SIGNS These signs are used to indicate the location of fire equipment. e.g. Fire Point Sign	Rectangular or Circle	RED with WHITE symbols or text	
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Fire	A fire risk assessment will be conducted prior to works starting and reviewed at frequent intervals as required as works progress to ensure the relevant precautions are in place.																								

Workforce consultation

The bellow table details how AJ Kelly will consult with the workforce during the project:

	Type of Consultation	Frequency / Information
1	Project Induction	Prior to personnel accessing site for first time.
2	Daily Briefings	Daily. Workforce are encouraged to provide feedback/recommendations to allow for safer working.
3	Toolbox Talks	Twice a week. Talks are undertaken on topics relevant to the works.
4	Open Door Policy	Site management operate an open-door policy and encourage the workforce to report dangerous behaviour/conditions throughout the project.

Appendix A - Site Rules

The following details the rules and standards that relate to AJ Kelly employees, contractors and visitors while at work. It is everyone's responsibility to obey these rules and to act in a safe manner whilst at work.

Deliberate contravention of these rules shall be considered a breach of an employee's contract of employment, or a breach of contract from that employee's employer.

It should also be borne in mind that contravention of the Health and Safety Legislation is a criminal offence and that individuals risk prosecution by the Health and Safety Executive.

- ✓ No one is to operate any machine, item of plant/equipment, unless they have been trained and are authorised to do so.
- ✓ All machine guarding is to be in place and correctly adjusted, prior to machinery being used.
- ✓ Any fault, defect (including damage) or malfunction in any item of machinery, plant, equipment, tool or guard must be reported immediately.
- ✓ No machine, plant or equipment is to be left unattended or cleaned whilst the engine is running.
- ✓ Do not leave any plant unattended with keys in.
- ✓ No repairs, maintenance or adjustments to machines, plant or equipment are to be carried out, unless you are authorised to do so.
- ✓ All substances are to be used in accordance with the written instructions.
- ✓ All substances are to be stored in accordance with COSHH instructions and are to be returned to the storage after use.
- ✓ All hazard notices or warning signs displayed on the premises are to be obeyed.
- ✓ All notices displayed in the workplace are to be read and you are to ensure that you understand the instructions.
- ✓ All safety equipment and facilities provided are to be used and are not to be misused or wilfully damaged.
- ✓ The work area is to be always kept clean and tidy. All waste is to be disposed of in the correct container.
- ✓ All liquid spills are to be cleaned up immediately.
- ✓ All emergency procedures relevant to your work area are to be obeyed.
- ✓ Emergency exits and equipment are not to be obstructed.
- ✓ Any use of or damage to firefighting equipment is to be reported immediately.
- ✓ No person is to consume or sell non-prescription drugs or alcohol whilst at work or be under the influence of non-prescription drugs or alcohol, prescription drugs only to be used by person prescribed to.
- ✓ Ensure site manager is aware of any prescription drugs that drivers/operatives are taking that may affect your ability to operate/drive plant.
- ✓ Prompt medical assistance must be sought for any injury received at work and the injury must be reported to your supervisor as soon as possible. Always ensure that the accident is recorded in the Site.
- ✓ accident book. All near misses to be recorded.

Appendix B -Disciplinary Procedure

Disciplinary action will be taken against anyone acting in any one of the following ways.

- Wilfully breaching the safety rules or Safety Policy.
- Consuming, selling or being under the influence of non-prescription drugs or alcohol.
- Removing any guard or protective device without permission.
- Operating any machine, plant or equipment without authority.
- Misusing items provided for first aid.
- Recklessly interfering with or misusing anything provided in the interest of the environment, health, safety or welfare at work.
- Defacing or removing notices, signs, labels or any other warning device.
- Misusing any chemical, flammable substance, toxic material, etc.
- Smoking in designated "No Smoking" areas or whilst using flammable substances.
- Taking part in horseplay or practical jokes.
- Making false declarations or interfering with evidence following an accident or dangerous occurrence.
- Misusing compressed air, electric or pneumatic equipment.
- Overloading lifting equipment

Appendix C -Site Plan



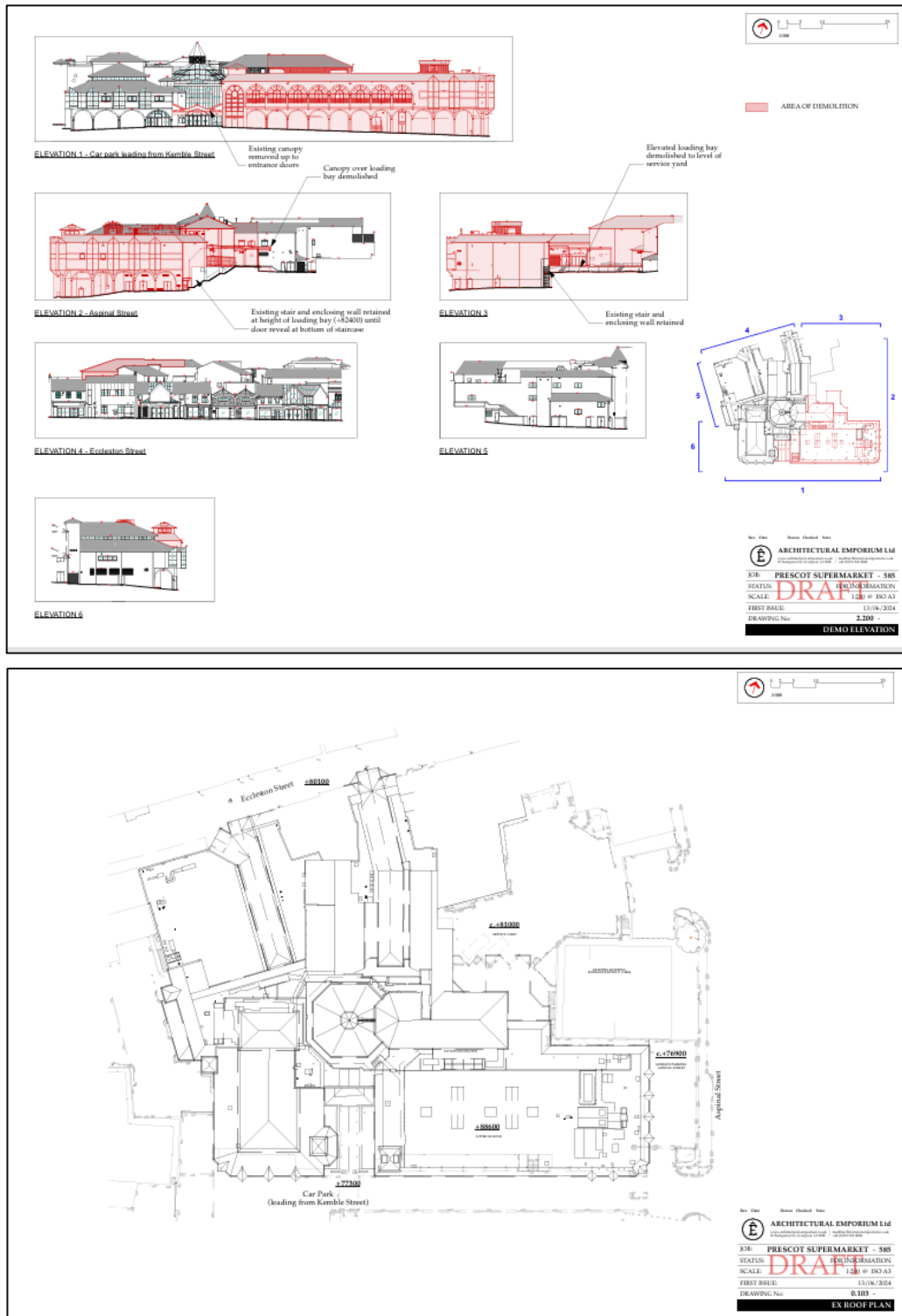
Waste will be loaded into skips ASAP.

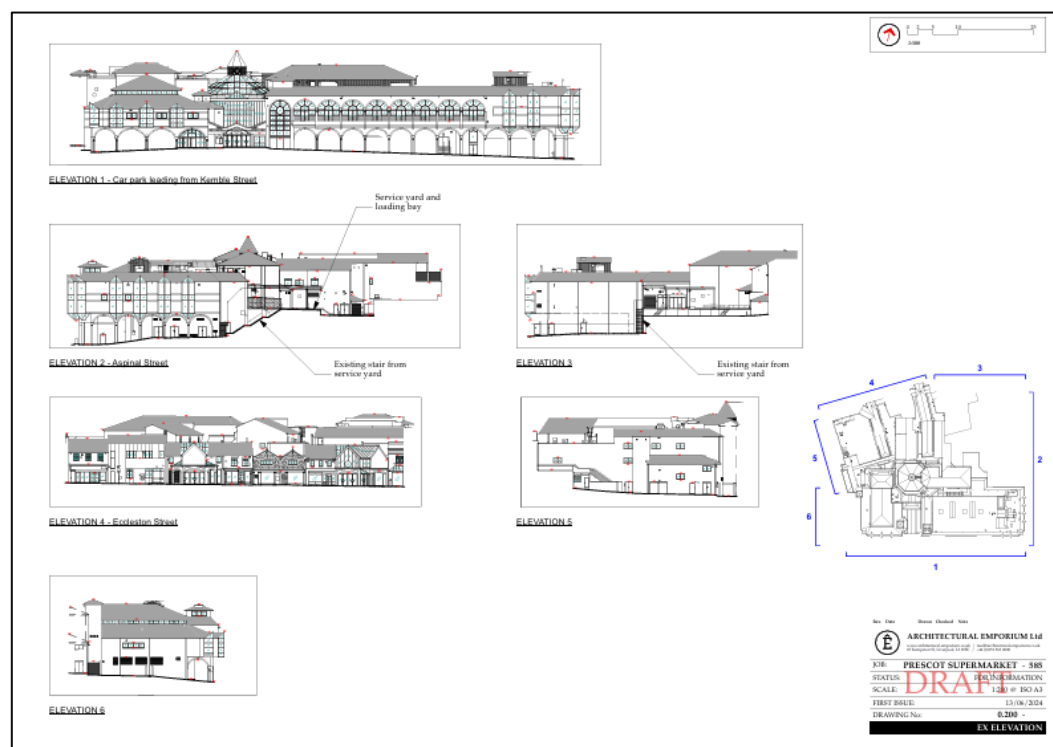
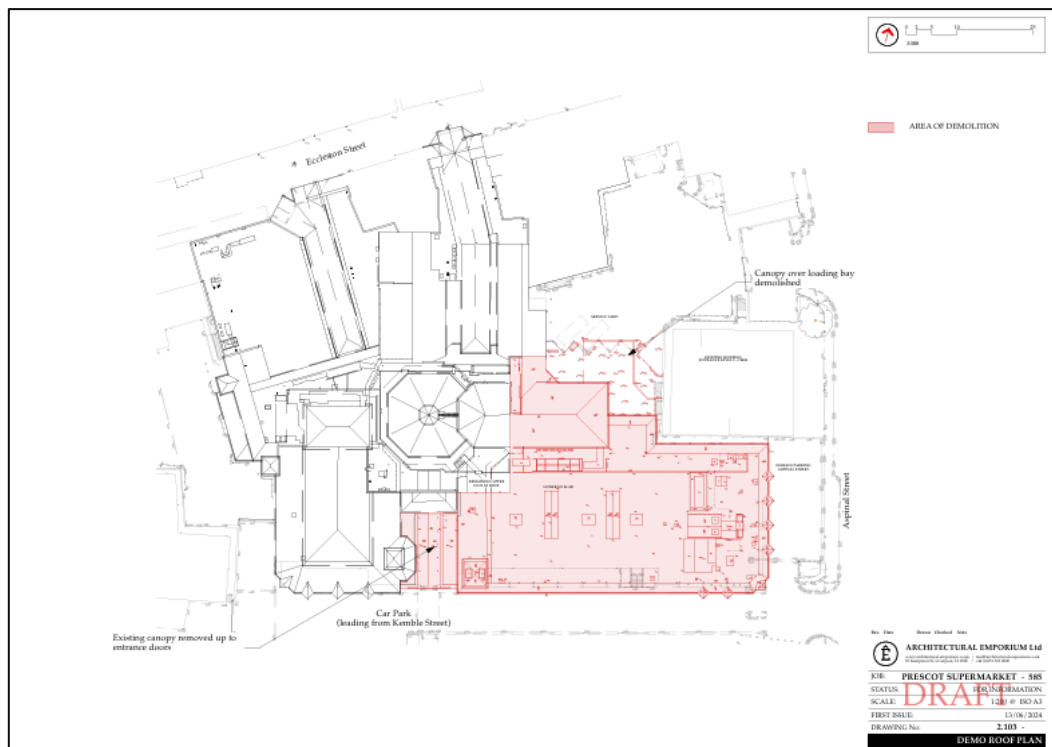
All skips will be located within the site boundary.

Brick/concrete will be stockpiled for crushing.

The stockpile area will be the furthest point from residential properties.

Appendix D-Site plans





Appendix E- Pre-Construction Information Pack.

Appendix H-Visitor Sign in Sign Out Register

Ensure that extra sheets and loose sheets are compiled correctly and added to the CPP

Time Out	Time In	Date	Vehicle Reg	Site Contact	Visitor Name

Appendix reviews

Ensure that extra sheets and loose sheets are compiled correctly and added to the CPP

Date:	Ammendments	Page numbers		

Appendix J-Risk Assessments and Method Statements –



Appendix K-Pre-Construction Information Pack