

CONSTRUCTION MANAGEMENT PLAN

Proposed Children's Home

118 Ribbler's Lane,

Kirkby, L32 7RB

Project Particulars	
Project Title	Proposed Children's Home
Project Address	118 Ribblers Lane, Kirkby, L32 7RB
Project Description	Erection of a two storey Children's Home with single storey ancillary accommodation
Programme	Start - August 2023 Completion – January 2024
This Construction Management Plan details the arrangements made for managing the project, taking into account site constraints and project specific risks. This document details the arrangements to be implemented, to ensure that the project is executed on site safely and without undue risk of harm to health. It should be developed as the work progresses providing a focus for the management and co-ordination of health, safety and environmental issues on site.	

Client	MCDG Developments Ltd		
Principal Designer	Alex Halford		
Principal Contractor	TBA		
Client Representative			
Principal Designer Contact			
Lead Designer Contact	TBA		

Key Personnel and Approvals			
	Name	Signed	Date
Director	Lewis McDonough		
On Site Manager	TBA		
On Site First Aiders	TBA		

This plan shall be reviewed weekly and updated as appropriate.

Review Date	Description of Change (if any)	Updated by	Revision Ref	Date of Update

Introduction

This Plan is a dynamic document detailing how MCDG Developments Limited will plan and construct the works, with due regard to safety, health and environmental matters.

The identification of project specific SHE issues and the manner in which the construction phase will be managed are set out within this Construction Management Plan. This plan sets out the organisation and arrangements that have been put in place to manage risk and co-ordinate the work on site.

The Plan must be reviewed regularly, normally at least weekly, at a frequency to be determined with reference to the risk and complexity of the project (see above for period of review).

On completion of the project the Plan will be archived as appropriate with the contract documents.

The following sections should be based on information provided by the Principal Designer, supplemented by knowledge obtained by MCDG Developments in preparation and planning the works.

Risk assessments, method statements and safe working practices are to be prepared in advance of commencement of the operation on site. This includes both Main Contractor direct (and agency) employees, and sub-contract or other operations. All risk assessments must include reference to known environmental issues. Risk assessments and method statements will be recorded and retained on site.

For Main Contractor employees, medium and high risk tasks shall be covered by risk assessments and method statements which shall be reviewed and recorded in the table below (section 1.4), and in Appendix L where the assessments and method statements are to be retained (or signposted)

For sub-contract packages all known SHE hazards and risks will be reviewed at sub-contract pre-order meetings. Risk assessments and method statements received from contractors (and client direct appointees) are to be approved. This process is to be recorded in the table below and in Appendix L where the assessments and method statements are to be retained (or signposted). Where information is insufficient the contractor/originator must be contacted urgently and a joint review carried out to establish a suitable safe system of work.

1. Anticipated hazards / risks and control measures					
1.1 Location of existing records, plans and pre-construction information: (also see Appendix A)					
In the site managers office					
1.2 Existing Environment					
Examples of Common Hazards					
Access & Egress	Occupied premises	Adjacent areas	Means of escape	Confined Spaces	
Adjacent to water	Underground Services	Overhead Services	Biological Hazards	Stability of structures	
Contaminated Ground	Asbestos	Laser / RF Fields	School opening times		
Public footways / roads	Adjacent to Highways	Others (please state)			
1.3 Construction Phase [identify relevant issues below and develop in section 1.4]					
Working at height	Use of Scaffolding/towers	Falling objects	Trip at level	Fragile surfaces	
Asbestos	Manual Handling	Noise	Struck by plant	High Risk Deliveries	
Fire / Explosion	Hot works	Extreme Temperature	COSHH	Access / Egress	
Collapse of excavation	Confined Spaces	Dust	Electricity	Contact with services	
Collapse of structure	Asbestos	Traffic management	Tools & Equipment	Adjacent to water	
Engulfment	Chemical or biological substances	Ionising radiation	Temporary Works	Risks to Public / occupiers	
Others	(please state)				
1.4 Work involving particular risks					
In addition, if any of the following are present, specific attention must be given, and additional advice obtained:					
• Work on wells, underground earthworks or tunnels	No				
• Diving (whether with or without air supply)	No				
• Work in caissons or under compressed air	No				
• Assembly or disassembly of heavy pre-fabricated components	No				

Ref	Significant risks	Control measures
1	Public footways/Roads	Make sure that the site is always secured
2	School opening times (School further down road)	Increased traffic. Avoid plant movement/deliveries at these times
3	Working at height	See RAM's
4	Use of scaffolding/towers	See RAM's
5	Hot works	Contractors will need hot works permit
6	Noise	See RAM's
7	Dust	See RAM's
8	COSHH	See RAM's
9	Electricity	See RAM's
10	Struck by plant	See RAM's

2.0 Arrangements for the Management of Health & Safety on Site

2.1 Site Management Personnel and Contact Numbers

Director	TBA	
On Site Supervisor	TBA	

2.2 Appointments not Included Elsewhere are as follows

Temporary Works Co-ordinator	TBA	
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2.3 Arrangements for Site Security and Traffic Management

Site Security/preventing unauthorised access to the Site

- The site will be secured by a 2m high Heras type fence that will be of the 30mm anti-climb type and will enclose the perimeter of the site.
- The fence will be kept closed at all times.
- Warning signs will be placed on the fence and leading up to the site to warn persons of construction works and the dangers of unauthorised access.
- Materials and rubbish will only be stored within the confines of the site.
- At no time will the site be left unsecured and unoccupied.

Movement of Traffic, Plant and Equipment.

- All persons driving onto or delivering to site will be made aware of the need for extreme care when on site.
- Deliveries will be pre-arranged to avoid peak times.
- Where necessary, signs cones and barriers will be used to segregate pedestrians from site and plant on site.

There will be controlled entry onto the site for operatives, deliveries, and visitors who will report in the first instance to the Site Manager for site briefing and induction.

A daily record of all visitors to and from the site will be maintained and all persons coming onto the site **MUST** sign in and out from the site.

2.4 Arrangements for Site Welfare

Welfare facilities will be provided in accordance with the CDM Regulations 2015 (Schedule 2) as applicable to the project size.

- Flushing toilet
- Canteen with table & chairs.
- Drying Room.
- Running cold/hot warm water.
- Drinking water.
- All facilities to use 110v power supply.

Means of preparing food. i.e. microwave or electric oven.

Welfare facilities will be contained within the site boundaries as shown on the attached site map and as far as is practicable.	
2.5 First Aid Arrangements	
Names of First Aiders/Appointed Persons	TBA
Location of First Aid Kit	Canteen
Nearest Hospital with A&E	Aintree University Hospital
Nearest Doctors Surgery	Millbrook Medical Centre
2.6 Fire Arrangements (see Appendix G for Fire Risk Assessment and Fire Plan)	
Fire Prevention. - Smoking will not be permitted within the site buildings and boundaries. - Any hot works will require the need for task fire extinguishers appropriate for the works. A Hot Works permit system will be adopted. - The working area will be inspected at the end of each working day. - Suitable fire extinguishers will be placed within the building when combustible materials are present (water and dry powder extinguishers) Actions to be undertaken in the event of a fire. - On discovering a fire shout FIRE- FIRE-FIRE or raise the alarm with any means provided. - If the fire is small and it is possible to tackle, use available extinguishers to fight the fire. DO NOT put yourself in any danger. - Call the fire brigade giving them the correct address as stated on the fire plan. - Evacuate the building to the Fire Assembly Points and conduct a head count to account for all operatives.	
2.7 In the Event of an Accident.	
Report to the Manager. Logged in the accident report book. Reported under HSE Reporting of Injuries, Diseases and Dangerous Occurrence Regulations 2-13 (RIDDOR) (If reportable)	
2.8 Personal Protective Equipment (PPE)	
- Masks, if appropriate. - Hardhat. - Safety footwear. - Hi Visibility clothing. - All specific PPE to be noted on risk assessments	
2.9 Safety Information.	
All statutory safety signs and notices to be displayed in: - The Site Managers office. - The site welfare facilities. - In site areas identified by Site management.	
2.10 Consultation and Co-operation.	
- The Site Manager/Supervisor shall enable those working on site to be consulted in matters relating to safety, health and environmental concerns. On this project that will be primarily through Induction, Method Statement meetings and Tool Box talk. These are to be supplemented by a range of initiatives from time to time. - Any matters of concern can be raised with the Site Manager/Supervisor, or in confidence with the SHE advisor or manager.	
2.11 Schedule of Risk Assessments.	
Copies of Risk Assessments and Methods Statements shall be available with, or referenced from this plan.	

Ref.	Title.	Date Required	Date Prepared	Authorised By	Remarks/Revision no.

2.12 Site Rules and Induction. These rules must be reviewed and amended to suit site specific project.

The following rules are applicable to **ALL** contracts. **THE SITE MANAGER/SUPERVISOR TO ADD AND ADDITIONAL RULES WHICH THEY MAY CONSIDER APPROPRIATE.**

1. Safety Helmets, High Visibility Vest, Safety Footwear and Safety Glasses are always mandatory on this site.
2. Smoking is only allowed in areas designated by the site management.
3. The correct Personal Protective Equipment must be worn at all times.
4. Operators of plant and equipment must be fully trained in the use of the equipment they are using.
5. Evidence of training/qualifications are to be produced at the induction to the site management and on request.
6. All access and emergency routes must be always kept clear from obstruction.
7. It is strictly forbidden to ride on plant as a passenger (Dump trucks/JCB).
8. The consumption or possession of alcohol on the site is strictly prohibited. No person is to work on site having consumed alcohol.
9. The possession or taking of drugs on this site, other than for authorised medical purposes, is strictly forbidden. It is prohibited to be under the influence of non-prescription drugs, or impaired by prescription drugs. The taking of drugs for medical purposes is to be notified to the Site Manager.
10. All site employees are to be made aware of the emergency, first aid arrangements and escape routes on the site and the site assembly point. **If in any doubt they are to ask their supervisor or manager.**
11. All site employees must co-operate in keeping the site tidy and clear away debris and rubbish at the end of each work shift. This includes the site welfare facilities.
12. No site employee is to remove or interfere, damage, or abuse any safety sign or item provided in the interests of safety.
13. All employees will attend a site specific induction and are required to confirm they understand the requirements of the Method Statements/ Risk Assessments associated with their work.
14. No one is to remove or interfere with any scaffold structure/work platform unless they are trained to do so (CISRS Registered Scaffolders).
15. Site employees are to report any damage to plant or equipment to their manager immediately.
16. No radios, personal stereos etc. to be used on site.
17. Site speed limit to be observed at all times.
18. Site employees to be made fully aware of the vicinity of overhead electric power lines and/or any other existing utilities (gas, electric, telephone, etc) that may cause risk or harm.

Appendix	Description	Not Applicable
A	Preconstruction information	
B	Asbestos Information (Surveys etc.)	
C	Traffic Management Plan	
D	Working at Height Strategy	
E	Lifting Strategy	
F	Demolition Plan	
G	Fire Risk Assessment, Fire Safety & Other Emergency Plan	
H	Occupational Health Hazards	

