

PLANNING REPRESENTATION

Parking Management Plan

5 Alicia Walk, L10 4YX

Applicant	Aspire Care Collective
Application	Change of use from residential dwelling (Use Class C3) to children's care home (Use Class C2)
Maximum occupancy	One child
Planning reference	26/00183/COU
Purpose	Supplementary representation responding to the Knowsley Council Highways department consultation response

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Prepared for submission to Knowsley Council

1. Purpose

This Parking Management Plan has been prepared in response to the Highway Authority's request for further information concerning staff, visitors and servicing parking associated with the proposed children's home.

This Parking Management Plan has been prepared in response to the Highways Observations Memo (29 July 2026, ref 26/00183/COU), which raised an objection pending further information on parking arrangements for the proposed development. It sets out the existing parking position; the anticipated parking demand associated with the proposed use.

The Plan seeks to demonstrate how parking demand will be actively controlled operationally and how Aspire Care Collective will minimize the potential for overspill parking or inappropriate parking associated with the home. A series of visuals will be shown throughout this document to provide context- the image used is the latest image from Google Earth

2. Existing Parking Position

5 Alicia Walk has no dedicated off-street parking or driveway within its own curtilage. Current resident parking arrangements for residents of Alicia Walk is via a communal car park with additional parking available on Winifred Road. Parking on the estate is provided via communal bays, in common with the surrounding dwellings on Alicia Walk and Field Lane Estate.



Aspire Care Collective acknowledges the Highway Authority's position that these communal bays are not allocated to individual dwellings, do not form part of the adopted highway, and are not in the ownership or control of Aspire Care Collective, and that reliance on them cannot therefore be assumed or guaranteed.

Aspire Care Collective does not seek to rely on an assumed entitlement to these spaces. Instead, this Plan sets out why the actual, capped level of parking demand generated by the proposed use is modest and proposes a mechanism to evidence and monitor that this demand can be accommodated without resulting in overspill parking or displacement of existing users.

In addition to the communal car park there is additional unallocated space in Winefred Road which benefits from the fact that the properties on Winefred Road have off road parking in the form of property driveways.

With the car park and additional spaces available on Winifred Road, 5 Alicia Walk has an unusually high amount of parking for the area and higher than the norm for a 3-bed property on within a city.

4. Principle

Parking associated with the home will be managed rather than left uncontrolled.

Aspire Care Collective acknowledges that parking areas outside the ownership or control of Aspire Care Collective cannot be guaranteed to remain available.

Accordingly, the operation of the home will not be managed on the assumption that Aspire Care Collective has exclusive rights over third-party communal parking spaces.

5. Anticipated Parking Demand

The proposed use is a single-child, family-style children's home, not a larger institutional facility. Parking demand associated with the use is limited to staff vehicles:

- Generally, a maximum of three staff are on site at any one time is expected, including during shift changeover.
- Staff travel by a mixture of private cars and public transport.
- No more than two staff vehicles are expected to be present at the site at any one time, including during changeover.
- No dedicated visitor or resident parking demand arises beyond this, as the home does not generate independent car ownership by the child in its care, and visitor movements (social worker, IRO, family contact) are infrequent and pre-scheduled.
- Registered Manager maintains oversight of parking arrangements as part of deliverables
- The presence of a member of staff will not automatically be treated as requiring one parking space, as staff may car share, use public transport, walk, be dropped off/collected or use another appropriate travel arrangement.

This level of demand:

- No More than two as the normal operational cap
- Up to four as a maximum short term (10-15min) overlap during changeover

is not materially different from, and may in practice be lower than, the parking demand that could arise from the property's existing lawful use as a C3 dwelling, where multiple resident or visitor vehicles could reasonably be expected without any planning control at all.

To evidence, rather than assert, that this demand can be safely absorbed within the existing communal parking provision, Aspire Care Collective have conducted a parking beat (stress) survey of the communal bays serving Alicia Walk and the immediately surrounding streets, recording occupancy levels at the times corresponding to the proposed shift changeovers and sporadically throughout the day

Our findings although in an unofficial capacity, aims to demonstrate that spare capacity exists at the relevant times.

Our findings are documented in the enclosed ***"Alicia Walk Parking beat survey"***

6. Shift Changeovers

The potential for temporary additional parking demand during staff handovers is specifically recognized. The following measures will therefore apply:

- staff movements will be planned through the rota;
- staff will be made aware of parking requirements before commencing employment;
- unnecessary simultaneous arrivals will be avoided where reasonably practicable;
- arrivals/departures may be staggered where required;
- staff will not wait in vehicles on Alicia Walk;
- staff will not obstruct pedestrian routes;
- staff will not obstruct Neighbouring access; and
- parking arrangements will be reviewed if recurring pressure is identified.

The objective is to prevent the short handover period from creating a concentration of vehicles that adversely affects residents or pedestrians.

Staff changeovers will be carefully planned and managed to suit the individual child in our care. Within the care industry a typical staff handover time is between 7.30am and 10.30am depending upon numerous factors and parking can be one of the factors taken into consideration.

Shift changeovers are conducted swiftly using a 10am example the changeover would be conducted in the following process

Staff leaving shift: 09.15-09.30 -15min slot between onsite staff and Registered Manager via Teams

Staff starting shift: 10.00-10.15 -15min slot between onsite staff and Registered Manager via Teams

A simplified example rota set up has been shown below with a 10am handover

(Note Fri-Sun has been cut off for visualization reasons)

Staff	Start Day	Start Time	End Day	End Time	Changeover	Mon												Tue												Wed												Thu											
						8	10	12	14	16	18	20	22	0	2	4	6	8	10	12	14	16	18	20	22	0	2	4	6	8	10	12	14	16	18	20	22	0	2	4	6	8	10	12									
RSW 1	Mon	10am	Wed	10am	Wed 10am		x																																														
RSW 2	Mon	10am	Wed	10am	Wed 10am		x																																														
RSW 3	Wed	10am	Fri	10am	Fri 10am																																																
RSW 4	Wed	10am	Fri	10am	Fri 10am																																																
RSW 1	Fri	10am	Sun	10am	Sun 10am																																																
RSW 2	Fri	10am	Sun	10am	Sun 10am																																																
RSW 3	Sun	10am	Tue	10am	Tue 10am																																																
RSW 4	Sun	10am	Tue	10am	Tue 10am																																																

Using this example on a worst-case basis there could be 4 x vehicles parked in the vicinity of 5 Alicia walk for 10-15minutes at a time when we would expect the car park and Winefred Road to have the least number of cars parked following residents leaving for work.

Although worst case has been used in this example, In reality we expect a child placed into our care will likely be in full-time education and should a parking issue arise the staff leaving shift could leave the house prior to the staff coming on shift.

In addition to this should the staff going off shift be involved in the transport of the child to their education premises we would likely not instruct the staff member to return home unnecessarily for 30-60mins for their shift to end if deemed necessary, management may amend shift changeover time and/or stagger arrival/departure arrangements to reduce temporary parking pressure.

We hope that this has addressed the specific concern

“details of how staff shift changeovers will be managed to ensure that parking demand does not exceed the available capacity”

7. Visitor Parking

The home will not operate with unrestricted public visiting.

Most professional appointments will be arranged in advance.

Where a visitor is expected, staff will consider existing staff movements and, where practicable, arrange the appointment outside peak staff-changeover periods.

Visitors will be advised that:

- parking is not guaranteed by the children’s home on third-party land;
- they must park lawfully;
- they must not obstruct Alicia Walk;
- they must not obstruct Neighbouring properties or accesses; and
- pedestrian routes must remain clear.

8. Professional Visitors

Professional visitors may include, depending upon the child’s individual circumstances:

- social care professionals;
- health professionals;
- education professionals;
- regulatory professionals; and
- other authorized persons.

The frequency of such visits will depend upon the individual child’s care arrangements and cannot accurately be predetermined.

For this reason, professional visits will be managed operationally through an appointment system wherever possible.

9. Contractors and Servicing

Routine servicing and maintenance appointments will normally be pre-arranged however there is nothing to indicate that the frequency will be any higher than a normal residential dwelling.

Contractors will be advised of appropriate access and parking requirements.

Planned contractor visits will, wherever reasonably practicable, be scheduled outside staff shift-change periods.

10. Deliveries

Routine deliveries associated with the property are expected to be residential in character. Staff will seek to consolidate or schedule non-routine deliveries where practical. No delivery arrangement will require obstruction of Alicia Walk.

11. Third-Party Parking

Aspire Care Collective acknowledges that parking outside the ownership or control of Aspire Care Collective cannot be guaranteed for the exclusive use of the children's home. Nothing within this Parking Management Plan should therefore be interpreted as claiming ownership, allocation or exclusive use of third-party parking land.

12. Preventing Overspill and Displacement

The following operational measures will be used to reduce the risk of overspill parking:

- advance staff rota management;
- monitoring the number of staff vehicles;
- car sharing where reasonably practicable;
- promotion of public/sustainable transport where suitable;
- staggered staff arrivals/departures where necessary;
- appointment management for professional visitors;
- avoidance of planned visitor appointments during shift changes where practicable;
- scheduling contractors outside shift-change periods where possible; and
- ongoing management review.

13. Staff Parking Rules

All staff will be required to comply with the following rules:

- Do not obstruct Alicia Walk.
- Do not obstruct a pedestrian route.
- Do not obstruct Neighbouring driveways or access.
- Do not park unlawfully.
- Do not assume that communal or third-party parking belongs to the children's home.
- Do not wait unnecessarily in vehicles during shift changeover.
- Follow instructions issued by the Registered Manager concerning travel and parking arrangements.

Repeated failure to comply with the home's operational parking requirements may be addressed through the home's normal management procedures.

14. Monitoring and Corrective Action

The Registered Manager will monitor parking arrangements associated with the home. Where a recurring problem is identified, reasonable corrective action will be considered. This could include:

- further staggering of staff arrivals;
- revised shift-change arrangements;
- increased car sharing;
- revised visitor appointment times;
- revised contractor scheduling; or
- other appropriate operational measures.

Should Highways department have any suggestions that they feel would benefit our proposal / strategy we welcome the opportunity to discuss them

15. Pedestrian Safety

Because Alicia Walk is a footway rather than a carriageway, the principal safety consideration is ensuring that vehicle movements associated with the development do not encroach onto it. As set out above, all vehicle movements will take place via the existing carriageway and communal parking area, with staff and visitors proceeding on foot from there. This is consistent with how all existing dwellings on the estate are accessed and represents no change to the established pattern of pedestrian and vehicle movement in the immediate area.

16. Complaints

Any complaint received regarding staff or visitor parking attributable to the home will be recorded and investigated in line with Aspire Care Collectives complaints procedure and Good Neighbor Policy. Where the complaint is substantiated, appropriate action will be taken to reduce the likelihood of recurrence.

We appreciate that there may well be some unofficial understandings between residents of Alicia Walk that we are unaware of in the form of “number 10 always parks in xxx spot”. It is in our interest as a company to have a good relationship with our Neighbours more so than a normal new resident may do and we can easily address any of these existing “understandings” where possible.

17. Review

This Plan will be kept under review.

It will be reviewed following:

- a material change to staffing arrangements;
- an identified recurring parking problem;
- a substantiated parking/highway complaint; or
- a request from the Local Planning Authority where appropriate.

18. Conclusion



The proposed development is a small-scale children's home for one child.

Aspire Care Collective recognizes the constraints identified by the Highway Authority and proposes an active management approach to staff movements, shift handovers, visitors, contractors, deliveries and parking.

Aspire Care Collective does not seek to rely upon an asserted exclusive right to third-party communal parking.

Instead, parking demand will be actively managed and monitored to ensure that the home operates responsibly and with appropriate consideration for pedestrians, Neighbouring residents and other users of the surrounding area.

Given the modest and capped scale of vehicle movements associated with this proposal, the clear management arrangements set out above for shift changeovers, and the retention of the existing pattern of pedestrian access via Alicia Walk, Aspire Care Collective submits that the development can operate without resulting in adverse impacts on highway safety, accessibility, or the amenity of other users of Alicia Walk.

We are happy to take any comments or suggestions from the Highways department that could improve our proposal and systems