

Application for a Lawful Development Certificate for a Proposed use or development.
Town and Country Planning Act 1990: Section 192, as amended by section 10 of
the Planning and Compensation act 1991.
Town and Country Planning (Development Management Procedure) (England) Order
2015

Privacy Notice

This form is provided by Planning Portal and based on the requirements provided by Government for the sole purpose of submitting information to the Local Planning Authority in accordance with the legislation detailed on this form and 'The Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended).

Please be aware that once you have downloaded this form, Planning Portal will have no access to the form or the data you enter into it. Any subsequent use of this form is solely at your discretion, including the choice to complete and submit it to the Local Planning Authority in agreement with the declaration section.

Upon receipt of this form and any supporting information, it is the responsibility of the Local Planning Authority to inform you of its obligations in regards to the processing of your application. Please refer to its website for further information on any legal, regulatory and commercial requirements relating to information security and data protection of the information you have provided.

Local Planning Authority details:



Knowsley Council

Website: www.knowsley.gov.uk/environment/planningandbuilding/

Directorate of Regeneration and Neighbourhoods
Housing, Planning and Building Control
PO Box 26
Archway Road
Huyton Knowsley
Merseyside L36 9FB

Tel: (0151) 443 2381

Publication of applications on planning authority websites

Information provided on this form and in supporting documents may be published on the authority's planning register and website.

Please ensure that the information you submit is accurate and correct and does not include personal or sensitive information. If you require any further clarification, please contact the Local Planning Authority directly.

If printed, please complete using block capitals and black ink.

It is important that you read the accompanying guidance notes and help text as incorrect completion will delay the processing of your application.

1. Applicant Name and Address

Title:	MISS			First name:	GEORGIA		
Last name:	HILL						
Company (optional):							
Unit:		House number:	8	House suffix:			
House name:							
Address 1:	HEYDON CLOSE						
Address 2:							
Address 3:							
Town:	LIVERPOOL						
County:	MERSEYSIDE						
Country:	ENGLAND						
Postcode:	L26 9SD						

2. Agent Name and Address

Title:		First name:	
Last name:			
Company (optional):			
Unit:		House number:	
House name:			
Address 1:			
Address 2:			
Address 3:			
Town:			
County:			
Country:			
Postcode:			

3. Site Address Details

Please provide the full postal address of the application site.

Unit: House number: House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Postcode (optional):

Description of location or a grid reference.
(must be completed if postcode is not known):

Easting: Northing:

Description:

4. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ☐ Yes ☒ No

If Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this application more efficiently).

Please tick if the full contact details are not known, and then complete as much as possible: ☐

Officer name:

Reference:

Date DD/MM/YYYY:
(must be pre-application submission)

Details of pre-application advice received?

5. Lawful Development Certificate - Interest In Land

Please state the applicant's interest in the land?

Owner: ☒ Yes ☐ No Lessee: ☐ Yes ☐ No Occupier: ☐ Yes ☐ No

If Yes to Lessee or Occupier please give details of the owner and state whether they have been informed in writing of this application:

Name	Address	Have they been informed in writing of the application?	
		Yes	No
		☐	☐

if No to all the above, please give name and addresses of anyone you know who has an interest in the land:

Name	Address	Nature of interest in the land	Have they been informed of the application?		if they have not been informed of the application please explain why not
			Yes	No	
			☐	☐	
			☐	☐	
			☐	☐	
			☐	☐	

6. Authority Employee / Member

It is an important principle of decision-making that the process is open and transparent. For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the local planning authority.

Do any of the following statements apply to you and/or agent? ☐ Yes

☒ No

With respect to the authority, I am:

(a) a member of staff

(b) an elected member

(c) related to a member of staff

(d) related to an elected member

If Yes, please provide details of their name, role and how you are related to them.

7. Grounds For Application

Information About The Existing Use(s)

Please explain why you consider the existing or last use of the land is lawful, or why you consider that any existing buildings, which it is proposed to alter, or extend are lawful

THE HOME IS CURRENTLY A DWELLING HOUSE, I AM PROPOSING FOR THE HOME TO BE USED/REGISTERED AS A RESIDENTIAL CHILDRENS HOME, REGULATED BY OFSTED.

Please list the supporting documentary evidence (such as a planning permission) which accompanies this application:

- | | |
|----|---------------------------------|
| 1. | EXISTING FLOOR PLANS |
| 2. | LAND REGISTRY AND LOCATION PLAN |
| 3. | |
| 4. | |
| 5. | |

If you consider the existing, or last use is within a 'Use Class' in the Town and Country Planning (Use Classes) Order 1987 (as amended), state which one:

C3(a) DWELLINGHOUSES

Information About The Proposed Use(s)

If you consider the proposed use is within a 'Use Class' in the Town and Country Planning (Use Classes) Order 1987 (as amended), state which one:

~~C3(a) DWELLINGHOUSES~~
C3(b) DWELLINGHOUSES

Is the proposed operation or use:

☐ Temporary

☒ Permanent

If temporary please give details:

Please state why you consider that a Lawful Development Certificate should be granted for this proposal:

PLEASE SEE ADDITIONAL SHEET GIVING FULL DESCRIPTION.

Additional sheet giving full description to question 7 (Please state why you consider that a lawful development certificate should be granted for this proposal:

I am wanting to check how I go about changing the use of my home I am hoping to rent my home to a registered company who will use the premises and register it with Ofsted to use as a children's home. Could you direct me on what I need to complete to get this in motion please.

Also as part of the Ofsted registration of the premises they ask the for the following:

Planning permission

In all applications (except for holiday schemes), you must tell us whether any planning permission is required or not. If you are applying to register a holiday scheme, you must check that the use of the premises for this is consistent with existing planning permission requirements or restrictions. You will be asked about this at the registration visit.

In all other applications, you must provide us with a copy of one of the following:

- evidence that planning permission or a certificate of lawful development is in place
- written, formal evidence from the local authority planning department that no planning permission is required and/or that the proposed use of the premises will still fall within the premises' existing use class
- a copy of your planning permission application

If you include a copy of your planning permission application, we will accept your Ofsted application and the fee. We will be unable to carry out a registration visit until you have provided us with one of the documents listed. If we do not receive a copy of your planning permission within 12 weeks, we may refuse your application. If you are appealing a planning decision, you should notify us of this and we can extend this timescale.

The home does not need anything doing Structurally to the premises it will only require internal fire doors keeping in line with fire regulations. Can I per the end of the above paragraph on guidance could i be sent an email confirming: written, formal evidence from the local authority planning department that no planning permission is required and/or that the proposed use of the premises will still fall within the premises' existing use class.

8. Description Of Proposal

Does the proposal consist of, or include:

a) The carrying out of building or other operations? ☐ Yes ☒ No

If Yes to a, please give detailed description of all such operations (includes the need to describe any proposal to alter or create a new access, layout any new street, construct any associated hard-standings, means of enclosure or means of draining the land/buildings) and indicate on your plans (in the case of a proposed building the plan should indicate the precise siting and exact dimensions):

b) Change of use of the land or building(s)? ☒ Yes ☐ No

If Yes to b, please give a full description of the scale and nature of the proposed use, including the processes to be carried out, any machinery to be installed and the hours the proposed use will be carried out:

PLEASE SEE ADDITIONAL SHEET GIVING FULL DESCRIPTION.

If Yes to b, please describe fully the existing or the last known use, with the date this use ceased:

THE CURRENT USE OF THE HOME IS A NORMAL FAMILY HOME WHICH IS NOT OPERATING AS A BUSINESS

Has the proposal been started? ☐ Yes ☒ No

Additional sheet giving full description to question 8b:

The home will be used as a residential children's home which will accommodate two young people who are in the care of the local authority.

The home will employ approx. 10 staff members to ensure the needs to the young people are met however they will all not work on the premises at the same time they will each work on a pro rota basis, staffing on the daily will depend on the care needs of the young people who the home will support so in the event one young person required 2 - 1 staffing and the other young person required 1 - 1 staffing then there would be 3 staff in the home and two young people, There will be no more than 4 staff present in the home and no more than 2 children present in the home at any one time.

The staff will work on Shift patterns 8.30am - 9.30pm or 9pm - 9am (Again these shift time may vary depending on the needs of the young people)

Visitors to the home will consist of social services, Ofsted and other professional's who may be involved with the young people who will be living in the home IE Education, Health etc..

9. Planning Application Requirements - Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority (LPA) has been submitted.

The burden of proof in a Lawful Development Certificate is firmly with the applicant and therefore sufficient and precise information should be provided.

The original and 3 copies* of a completed dated application form:

☐

The original and 3 copies* of such evidence verifying the information included in the application as you can provide:

☐

The original and 3 copies* of a plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North:

☐

The correct fee:

☒

*National legislation specifies that the applicant must provide the original plus three copies of the form and supporting documents (a total of four copies), unless the application is submitted electronically or, the LPA indicate that a smaller number of copies is required. LPAs may also accept supporting documents in electronic format by post (for example, on a CD, DVD or USB memory stick). You can check your LPA's website for information or contact their planning department to discuss these options.

10. Declaration

I/we hereby apply for a Lawful Development Certificate as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Signed - Applicant

Or signed - Agent

Date (DD/MM/YYYY):

(date cannot be pre-application submission)

WARNING:

The amended section 194 of the 1990 Act provides that it is an offence to furnish false or misleading information or to withhold material information with intent to deceive. Section 193(7) enables the authority to revoke, at any time, a certificate they may have been issued as a result of such false or misleading information.

11. Applicant Contact Details

Telephone numbers

Country code:

National number:

Extension number:

Country code:

Mobile number (optional):

Country code:

Fax number (optional):

Email address (optional):

12. Agent Contact Details

Telephone numbers

Country code:

National number:

Extension number:

Country code:

Mobile number (optional):

Country code:

Fax number (optional):

Email address (optional):

13. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

☒ Yes☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

☐ Agent☒ Applicant☐ Other (if different from the agent/applicant's details)

If Other has been selected, please provide:

Contact name:

Telephone number:

Email address: