



Knowsley Council

Website: www.knowsley.gov.uk/environment/planningandbuilding/

Directorate of Regeneration and Neighbourhoods
Housing, Planning and Building Control
PO Box 26
Archway Road
Huyton Knowsley
Merseyside L36 9FB

Tel: (0151) 443 2381

Application for a Lawful Development Certificate for a Proposed Use or Development

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

Address Line 1

Address Line 2

Address Line 3

Town/city

Postcode

Description of site location must be completed if postcode is not known:

Easting (x) Northing (y)

Description

Applicant Details

Name/Company

Title

Mr

First name

James

Surname

Rourke

Company Name

Address

Address line 1

Rose hill house

Address line 2

Pygon's hill lane

Address line 3

Lydiate

Town/City

County

Country

United Kingdom

Postcode

L314JF

Are you an agent acting on behalf of the applicant?

- ☐ Yes
☒ No

Applicant Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

Description of Proposal

Does the proposal consist of, or include, the carrying out of building or other operations?

☐ Yes

☒ No

Does the proposal consist of, or include, a change of use of the land or building(s)?

☒ Yes

☐ No

If Yes, please give a full description of the scale and nature of the proposed use, including the processes to be carried out, any machinery to be installed and the hours the proposed use will be carried out

Property: 221A Whitefield Drive, Kirkby

Proposed Use:

Use as a Class C2 Residential Institution (Children's Home)

Description of Proposal

The application relates to the use of the existing property as a small children's home. The submitted drawings reflect the current layout and structure of the property.

No internal or external alterations are proposed. The existing floor plan, access, and structural elements will remain unchanged.

Occupancy and Staffing

- The home will accommodate a maximum of one child consistent with current use
- Staffing will consist of no more than two adult carers on duty at any one time, except during shift changeover
- A manager will attend the property on a regular basis (Monday to Friday)
- Additional professionals (e.g. therapist, psychologist, social worker) may attend on an ad hoc basis, with no more than two present at any one time

Fire Safety

A fire safety plan will be in place and reviewed annually by a qualified fire marshal. All necessary fire safety measures and procedures will be maintained to ensure the safety of residents and staff.

Planning Position

A Certificate of Lawful Use has been issued confirming that, although there is a change from Use Class C3 (dwellinghouse) to Use Class C2 (residential institution), this does not constitute a material change of use under the following conditions:

- The use is limited to a children's home for one child only
- The use does not include C2A (secure residential institution)
- Staffing levels remain as specified (maximum two carers at any time)
- No additional staff beyond those stated attend the premises
- No operational or physical intensification of use occurs

As such, the use is considered permitted development under the Town and Country Planning (Use Classes) Order 1987 (as amended), and no planning permission is required.

Summary

- No structural or layout changes
- Continued use of existing property
- Small-scale residential care setting (1 child)
- Limited staffing levels
- Fire safety measures in place
- Lawful use

If Yes, please fully describe the existing or the last known use, with the date when this use ceased

Currently used as a residential family home.
The use proposed with be similar residential C2

Has the proposal been started?

☐ Yes

☒ No

Grounds for Application

Information about the existing use(s)

Please explain why you consider the existing or last use of the land is lawful, or why you consider that any existing buildings, which it is proposed to alter or extend are lawful

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Please list the supporting documentary evidence (such as a planning permission) which accompanies this application

- floor plans of the property showing no changes such as structural
- location plan of the property

Select the use class that relates to the existing or last use.

C3 - Dwellinghouses

Information about the proposed use(s)

Select the use class that relates to the proposed use.

C2 - Residential institutions

Is the proposed operation or use

☒ Permanent

☐ Temporary

Why do you consider that a Lawful Development Certificate should be granted for this proposal?

Property: 221A Whitefield Drive, Kirkby

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Use as a Class C2 Residential Institution (Children's Home)

It is hoped that if planning permission is granted we can offer care and accommodation for 1 x young person children in a structured environment under Ofsted regulations.

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Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- ☒ Yes
☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☐ The agent
☒ The applicant
☐ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- ☐ Yes
☒ No

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff**
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- ☐ Yes
☒ No

Interest in the Land

Please state the applicant's interest in the land

- ☒ Owner
☐ Lessee
☐ Occupier
☐ Other

Declaration

I/We hereby apply for Lawful development: Proposed use as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.
I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.
I/We also accept that, in accordance with the Planning Portal's terms and conditions:
- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

James Rourke

Date

06/04/2026