

Application for tree works: works to trees subject to a tree preservation order (TPO) and/or
notification of proposed works to trees in a conservation area.

Town and Country Planning Act 1990

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Local Planning Authority details:



Knowsley Council

Website: www.knowsley.gov.uk/environment/planningandbuilding/

Directorate of Regeneration and Neighbourhoods
Housing, Planning and Building Control
PO Box 26
Archway Road
Huyton Knowsley
Merseyside L36 9FB

Tel: (0151) 443 2381

Publication of applications on planning authority websites

Information provided on this form and in supporting documents may be published on the authority's planning register and website.

Please ensure that the information you submit is accurate and correct and does not include personal or sensitive information. If you require any further clarification, please contact the Local Planning Authority directly.

If printed, please complete using block capitals and black ink.

It is important that you read the accompanying guidance notes and help text as incorrect completion will delay the processing of your application.

1. Applicant Name and Address

Title:	Mr	First name:	Thomas		
Last name:	Smith				
Company (optional):	T C Tree & Site Services Ltd				
Unit:		House number:	6	House suffix:	
House name:	6 Derby Street				
Address 1:	Prescot				
Address 2:					
Address 3:					
Town:	Prescot				
County:	Lancashire				
Country:	England				
Postcode:	L34 3LG				

2. Agent Name and Address

Title:	Mr	First name:	Thomas		
Last name:	Smith				
Company (optional):	T C Tree & Site Services Ltd				
Unit:		House number:	6	House suffix:	
House name:	6 Derby Street				
Address 1:	Prescot				
Address 2:					
Address 3:					
Town:	Prescot				
County:	Lancashire				
Country:	England				
Postcode:	L34 3LG				

3. Trees Location

If all trees stand at the address shown in Question 1, go to Question 4. Otherwise, please provide the full address/location of the site where the tree(s) stand (including full postcode where available)

Unit:		House number:	6	House suffix:	
House name:	6 Derby Street (Car park area)				
Address 1:					
Address 2:					
Address 3:					
Town:	Prescot				
County:	Lancashire				
Postcode (if known):	L34 3LG				

If the location is unclear or there is not a full postal address, either describe as clearly as possible where it is (for example, 'Land to the rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road') or provide an Ordnance Survey grid reference:

Description:

One number medium sized Silver Birch noted to be in a poorly maintained condition located along the boundary within the car parking area utilised by the 6 Derby Street Property (car park opposite the property). Tree is noted to have caused partial collapse to the boundary wall causing concern to neighbouring property owners. .

4. Trees Ownership

Is the applicant the owner of the tree(s): ☐ Yes ☒ No
If 'No' please provide the address of the owner (if known and if different from the trees location)

Title:		First name:	
Last name:			
Company (optional):	HLM Property Management		
Unit:		House number:	6
House name:			
Address 1:	6 Cotton Street		
Address 2:			
Address 3:			
Town:	Liverpool		
County:	Liverpool		
Country:	England		
Postcode:	L3 7DY		

Telephone numbers

Country code:	National number:	Extension number:
0151	268 6993	
Country code:	Mobile number (optional):	
Country code:	Fax number (optional):	
Email address (optional):		

5. What Are You Applying For?

Are you seeking consent for works to tree(s) subject to a TPO? ☐ Yes ☒ No

Are you wishing to carry out works to tree(s) in a conservation area? ☒ Yes ☐ No

6. Tree Preservation Order Details

If you know which TPO protects the tree(s), enter its title or number below.

N/A

7. Identification Of Tree(s) And Description Of Works

Please identify the tree(s) and provide a full and clear specification of the works you want to carry out. Continue on a separate sheet if necessary. You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work. Where trees are protected by a TPO, please number them as shown in the First Schedule to the TPO where this is available. Use the same numbers on your sketch plan (see guidance notes).

Please provide the following information below : tree species (and the number used on the sketch plan) and description of works. Where trees are protected by a TPO you must also provide reasons for the work and, where trees are being felled, please give your proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.

E.g. Oak (T3) - fell because of excessive shading and low amenity value. Replant with 1 standard ash in the same place.

General site maintenance works to several trees within the car park area of 6 Derby Street, Prescot.. Maintenance works allows for the following- .

- Crown raise to 2No large conifer trees either side of the car park entrance. Crown raise will allow vehicle access without restriction.
- Crown reduction of a group of small Elm trees to the right of the car park on entry.
- Removal of 1No small Elder tree noted to be leaning over the neighbours property.
- General low level maintenance works to shrubs and boundary areas to bring the area into a neat and tidy condition.
- Crown raise 1No large conifer at the left of the car park area by circa 4m to allow access beneath.
- Removal of 2No deceased small Rowan trees located to the front boundary.

7. Identification Of Tree(s) And Description Of Works continued ...

Proposed works includes for general maintenance works to several trees and general boundary areas within the 6 Derby Street Car park. Please see our schedule of works for further details. Maintenance works will allow to remove overhanging branches where access is restricted due to trees or where overhanging branches are causing a nuisance to neighbouring property. All waste will be taken away from site.

8. Trees - Additional Information

Additional information may be attached to electronic communications or provided separately in paper format.

For all trees

A sketch plan clearly showing the position of trees listed in Question 7 must be provided when applying for works to trees covered by a TPO. A sketch plan is also advised when notifying the LPA of works to trees in a conservation area (see guidance notes). It would also be helpful if you provided details of any advice given on site by an LPA officer.

For works to trees covered by a TPO

Please indicate whether the reasons for carrying out the proposed works include any of the following. If so, your application must be accompanied by the necessary evidence to support your proposals. (See guidance notes for further details)

1. **Condition of the tree(s)** - e.g. it is diseased or you have fears that it might break or fall: ☐ Yes ☒ No
If YES, you are required to provide written arboricultural advice or other diagnostic information from an appropriate expert.

2. **Alleged damage to property** - e.g. subsidence or damage to drains or drives. ☐ Yes ☒ No
If YES, you are required to provide for:

Subsidence

A report by an engineer or surveyor, to include a description of damage, vegetation, monitoring data, soil, roots and repair proposals. Also a report from an arboriculturist to support the tree work proposals.

Other structural damage (e.g. drains, walls and hard surfaces)

Written technical evidence from an appropriate expert, including description of damage and possible solutions.

Documents and plans (for any tree)

Are you providing separate information (e.g. an additional schedule of work for Question 7)? ☒ Yes ☐ No

If YES, please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your application. If they are being provided separately from this form, please detail how they are being submitted.

Location plan taken from Google maps will be provided along with photographs of the trees in question.. A copy of the schedule of work will also be provided in PDF format.

9. Authority Employee / Member

It is an important principle of decision-making that the process is open and transparent. For the purposes of this question, "relating to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the local planning authority.

Do any of the following statements apply to you and/or agent? ☐ Yes ☒ No

With respect to the authority, I am:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

If Yes, please provide details of their name, role and how you are related to them.

10. Application For Tree Works - Checklist

Only one copy of the application form and additional information (Question 8) is required. Please use the guidance and this checklist to make sure that this form has been completed correctly and that all relevant information is submitted. Please note that failure to supply precise and detailed information may result in your application being rejected or delayed. You do not need to fill out this section, but it may help you to submit a valid form.

Sketch Plan

- A sketch plan showing the location of all trees (see Question 8) ☒

For all trees

(see Question 7)

- Clear identification of the trees concerned ☒
- A full and clear specification of the works to be carried out ☒

For works to trees protected by a TPO

(see Question 7)

Have you:

- stated reasons for the proposed works? ☐
- provided evidence in support of the stated reasons? in particular:
 - if your reasons relate to the condition of the tree(s) - written evidence from an appropriate expert ☐
 - if you are alleging subsidence damage - a report by an appropriate engineer or surveyor and one from an arboriculturist. ☐
 - in respect of other structural damage - written technical evidence ☐
- included all other information listed in Question 8? ☐

11. Declaration - Trees

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

(This date must not be before the date of sending or hand-delivery of the form)

12. Applicant Contact Details

Telephone numbers

Country code:	National number:	Extension number:

Country code:	Mobile number (optional):

Country code:	Fax number (optional):

Email address (optional):

13. Agent Contact Details

Telephone numbers

Country code:	National number:	Extension number:
0161	541 2913	

Country code:	Mobile number (optional):
	07737 411378

Country code:	Fax number (optional):

Email address (optional):