

Project: The Kirkby Centre
Landscape Maintenance Schedule

Activity	Frequency per Annum	Years	
			J
Inspections			
Undertake a formal inspection to review hazards identified by original assessment. Monitor for invasive non-native species.	12	All years	✓
Specialist Surveys			
Instruct a trained arboriculturist to undertake a tree hazard and condition survey of mature trees.	0.3	Every 3 years	✓
Cleansing			
Cleanse the public open space fortnightly.	26	All years	✓
Remove fly tipping and graffiti as soon as possible.	As required	All years	✓
Tree Maintenance			
Top up mulch to maintain a depth of 75mm around the base of all trees	1	All years	
Re-firm newly planted trees as required.	1	1 to 5	✓
Check stakes and ties and underground guys quarterly, adjust twice annually or as necessary.	4	1 to 5	✓
Replace any damaged or missing stakes and ties.	1	1 to 5	✓
Remove stakes and ties.	1	1 to 5	✓
Formative prune to maintain health and vigour.	1	1 to 3	✓
Crown prune to remove any deadwood and maintain health and vigour. Remove any epicormic growth.	1	3 to 10	✓
Replace failed or damaged deciduous species.	1	1 to 5	✓
Replace failed or damaged coniferous or evergreen species	1	1 to 5	✓
Water new planting.	As required	1 to 5	✓
Assessment of condition and structure of new tree planting.	1	All years	✓
Apply slow release multi-purpose plant food and soil improver.	1	1 to 5	
Inspect the tree pits to assess effectiveness of drainage	1	All years	
Proposed Hedgerows			
Glyphosate spot spray around base of hedgerow trees any vegetation within 0.5m.	3	1 to 5	
Replace any damaged or missing mulch mats.	1	1 to 5	✓
Remove mulch mats if not decomposed.	1	Year 5	✓

Formative prune to establish fene branch growth.	1	1 to 3	
Replae any damaged or missing spiral guards and canes.	4	1 to 5	✓
Remove spiral guards and canes.	1	Year 5	✓
Re-firm new planting as required.	1	1 to 5	✓
Replace failed or damaged deciduous species.	1	1 to 5	✓
Replace failed or damage evergreen species.	1	1 to 5	✓
Water new planting.	As required	1 to 3	
Apply slow release multi-purpose plant food and soil improver.	2	1 to 3	
native hedges – hedges to be cut in an A shape and will be cut on a 3 year rotational basis (1/3 to be cut each year) and strim grass strip	1	Year 4+	✓
Formal hedges – face up to both sides and top to 1m.	2	Year 4+	✓
Proposed Grass			
Cut (38mm) fortnightly during the growing season and remove arisings from the site where grass growth has exceeded 50mm.	16	All years	
Cultivate and re-seed as required.	As required	1 to 5	
Weed control.	1	All years	
Apply lawn fertiliser.	1	1 to 3	
Bat and Bird Boxes			
Annual visual inspection of Bat Boxes from the ground to check cond	1	All years	
Remove any obstruction to bats entering the boxes.	As required	All years	✓
Replacement of Bird / Bat Boxes, as required, before March.	As required	All years	✓
Annual inspection to check condition.	1	All years	
Replacement, as required, before March.	As required	All years	✓
Hard Landscape Elements			
Inspect monthly and clear overhanging vegetation, broken branches, leaf litter and trip hazards as required.	12	All years	✓
1 x yearly cut back vegetation with appropriate edging tool.	1	All years	
Repairs to surfacing.	As required	All years	✓
Monitoring & Review			
Formal site inspections by managing organisation.	4	All years	
Formal review of management plan and maintenance operations.	0.2	Every 5 years	

Annual site meeting with stakeholders.	1	All years	✓
--	---	-----------	---

Key:

✓

 Works to be carried out in these months
Works not to be carried out in these months

[illegible]

[illegible]