



Knowsley Council

Website: www.knowsley.gov.uk/environment/planningandbuilding/

Directorate of Regeneration and Neighbourhoods
Housing, Planning and Building Control
PO Box 26
Archway Road
Huyton Knowsley
Merseyside L36 9FB

Tel: (0151) 443 2381

Application for a Non-Material Amendment Following a Grant of Planning Permission

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

Address Line 1

Address Line 2

Address Line 3

Town/city

Postcode

Description of site location must be completed if postcode is not known:

Easting (x) Northing (y)

Description

Applicant Details

Name/Company

Title

Mr

First name

Paul

Surname

Smith

Company Name

Address

Address line 1

4 Huyton Hall Crescent

Address line 2

Address line 3

Town/City

Huyton

County

Knowsley

Country

Postcode

L36 5RL

Are you an agent acting on behalf of the applicant?

☒ Yes

☐ No

Contact Details

Primary number

Secondary number

Fax number

Email address

Agent Details

Name/Company

Title

First name

Surname

Company Name

Address

Address line 1

Address line 2

Address line 3

Town/City

County

Country

Postcode

Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

***** REDACTED *****

Eligibility

Does the applicant have an interest in the part of the land to which this amendment relates?

- ☒ Yes
- ☐ No

If the applicant is not the sole owner, has notification under Article 10 of the Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended) been given?

- ☐ Yes
- ☐ No
- ☒ Not applicable

Description of Your Proposal

Please provide the description of the approved development as shown on the decision letter

ERECTION OF SINGLE STOREY SIDE AND REAR EXTENSION TOGETHER WITH THE INTRODUCTION OF TWO JULIET BALCONIES TO THE REAR ELEVATION. ERECTION OF A CARPORT, CHANGE FROM APEX TO FLAT ROOF TO THE GARAGE TOGETHER WITH CHANGES TO THE ELEVATIONS.

Reference number

25/00262/FUL

Date of decision

28/08/2025

What was the original application type?

Householder planning permission

For the purpose of calculating fees, which of the following best describes the original development type?

- ☒ **Householder development:** Development to an existing dwelling-house or development within its curtilage
- ☐ **Other:** Anything not covered by the above category

Non Material Amendment(s) Sought

Non-Material Amendment(s) Sought

Please describe the non-material amendment(s) you are seeking to make

An amendment to the proposed materials of the car-port. The applicant would like to form an enclosure as per the attached drawing with roller shutter added to the rear elevation. Existing fence to be replaced with a fence of same appearance, size and scale.

Please state why you wish to make this amendment

An open car port requires a lot of structural work.
The existing fence is damaged and requires replacement fence.

Are you intending to substitute amended plans or drawings?

- ☒ Yes
☐ No

If yes, please complete the following details

Old plan/drawing numbers

2431-16A-XX-XX-DR-A-1012-P5-Proposed Ground Floor
2431-16A-XX-XX-DR-A-1016-P4-Proposed Elevations
2431-16A-XX-XX-DR-A-1017-P4-Proposed Elevations 2
2431-16A-XX-XX-DR-A-1011-P5-Proposed Site Plan GA

New plan/drawing numbers

2431-16A-XX-XX-DR-A-1012-C2-Proposed Ground Floor
2431-16A-XX-XX-DR-A-1016-C2-Proposed Elevations
2431-16A-XX-XX-DR-A-1017-C2-Proposed Elevations 2
2431-16A-XX-XX-DR-A-2001-C2-Proposed Site GA

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- ☒ Yes
☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☒ The agent
☐ The applicant
☐ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- ☒ Yes
☐ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title

First Name

***** REDACTED *****

Surname

***** REDACTED *****

Reference

Date (must be pre-application submission)

02/10/2025

Details of the pre-application advice received

Hi James,

Apologies for the slight delay.

Yes, you would be able to make the amendments under a non-material amendment.

Kind regards

Louise

Louise

Robinson

Planning Officer (Career Grade)

Planning

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- ☐ Yes
- ☒ No

Declaration

I/We hereby apply for Non-Material Amendment as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

Joel Roderick

Date

03/11/2025

Amendments Summary

boundary fence included.