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Sent: 03 September 2025 12:48:31 UTC+00:00
To: "DCSubmissions" <DRES.DCSubmissions@knowsley.gov.uk>
Cc: "Jackson, Nathan" <Nathan.Jackson@knowsley.gov.uk>
Subject: 25/00499/COU
Attachments: Planning statement.docx
Categories: JESS

Hi

Please accept my apologies for the errors on this application – I wasn't sure what to put on some of the questions and seems I put the wrong thing! I may need some guidance as to what the correct answer should be.

I have attached planning statement and management plan combined – hopefully this details the bits you need. At the moment some of the questions are unknown – this is pilot project which is being supported by the authority and Right to Succeed who are working in Northwood. We have had permission from EMT to develop this as a way to explore community-led approaches to improving health and wellbeing. So, at the moment we don't exactly know the opening hours or how many visitors we expect to come. It is an organic process that will develop over time and respond to community needs – at first the unit will probably only be open a few days a week but once the volunteers running it become more confident and the number of visitors increases then they should be able to open more frequently. We also expect that some fixed hours will be used by organisations such as Citizens Advice and Knowsley Works to bring their services into the community (both have expressed a wish to do this).

So for the remaining queries – can I just answer here or do you need me to resubmit the application?

On the application form you have stated the reason that BNG does not apply is "Retrospective planning permission" however on the form you have also advised that "Has the work or change of use already started" Please amend the form to clarify if the change of use is retrospective or not and advise of the correct reason for BNG exemption – I honestly can't remember what BNG stands for now – what would be the correct answer here?

On the application form you have stated no for "Does your proposal involve the loss, gain or change of use of non-residential floorspace" however this should be yes. Please amend – do I resubmit with this changed?

Please provide existing and proposed metrically scaled elevations or confirmation no changes are to be made. No changes to be made

Please provide existing and proposed metrically scaled site plans. Further to the above, if no changes are to be made externally then the location plan will be sufficient however we need confirmation. no changes to be made

The floor plan provided needs to identify any window and doors, have a linear scale bar, be clearly titled, given a unique reference number and dated. Please clarify if this is the existing floor plan and if it is please provide the proposed floor plan – I am trying to get Assets to do this for me (as it is a council unit) but the person who was helping us has left and their manager has OOO on with no return date – so please bear with me whilst I try to get this for you. The floor plan provided was the existing one provided by Assets, I have been trying to get a new one sent but it hasn't arrived yet

Any help navigating this system greatly appreciated!

Thank you

Esther Hindley (She/Her)

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