



Knowsley Council

Website: www.knowsley.gov.uk/environment/planningandbuilding/

Directorate of Regeneration and Neighbourhoods
Housing, Planning and Building Control
PO Box 26
Archway Road
Huyton Knowsley
Merseyside L36 9FB

Tel: (0151) 443 2381

Application for a Non-Material Amendment Following a Grant of Planning Permission

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number	113
Suffix	
Property Name	The Convenience Store
Address Line 1	Broad Lane
Address Line 2	Southdene
Address Line 3	Knowsley
Town/city	Kirkby
Postcode	L32 6QD

Description of site location must be completed if postcode is not known:

Easting (x)	341968	Northing (y)	397882
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Description

Applicant Details

Name/Company

Title

First name

Surname

Company Name

Address

Address line 1

Address line 2

Address line 3

Town/City

County

Country

Postcode

Are you an agent acting on behalf of the applicant?

- ☒ Yes
☐ No

Applicant Contact Details

Primary number

Secondary number

Fax number

Email address

Agent Details

Name/Company

Title

First name

Surname

Company Name

Address

Address line 1

Address line 2

Address line 3

Town/City

County

Country

Postcode

Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

***** REDACTED *****

Eligibility

Does the applicant have an interest in the part of the land to which this amendment relates?

- ☒ Yes
- ☐ No

If the applicant is not the sole owner, has notification under Article 10 of the Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended) been given?

- ☒ Yes
- ☐ No
- ☐ Not applicable

Please add details of all persons notified

Name of person notified:
***** REDACTED *****

House name:

Number:

Suffix:

Address line 1:
Municipal Building,

Address Line 2:
Archway Road, Huyton,

Town/City:
Merseyside

Postcode:
L36 9YU

Date notice served:
16/09/2026

Description of Your Proposal

Please provide the description of the approved development as shown on the decision letter

INSTALLATION OF ATM INSTALLED TO SHOP FRONT

Reference number

26/00277/FUL

Date of decision

20/08/2026

What was the original application type?

Full planning & display of advertisements

For the purpose of calculating fees, which of the following best describes the original development type?

- ☐ **Householder development:** Development to an existing dwelling-house or development within its curtilage
- ☒ **Other:** Anything not covered by the above category

Non-Material Amendment(s) Sought

Please describe the non-material amendment(s) you are seeking to make

Following the grant of planning permission, the approved 6625 ADV ATM became unavailable due to unforeseen stock availability issues. Consequently, a 6625 STND ATM has been installed in its place.

The ATM remains in the same approved location to the left-hand side of the main entrance and is installed as a through-the-wall machine within the approved laminate panel. The revised ATM is smaller than the approved model and does not include the integrated logo panel shown on the approved drawings.

No changes are proposed to the siting, use, operation, access arrangements, or overall design of the development. All other aspects of the approved scheme remain unchanged.

The proposed amendment is considered non-material as the installed ATM is smaller and less visually prominent than the approved ATM, resulting in no additional planning impacts.

Please state why you wish to make this amendment

The amendment is required because, following the grant of planning permission, the approved 6625 ADV ATM became unavailable due to unforeseen stock availability constraints. To avoid delays to the installation programme, a 6625 STND ATM was installed in the approved location.

The amended ATM remains in the same approved position and operates in the same manner as the approved machine. Furthermore, the installed ATM is smaller than the approved model and does not include the previously approved logo panel, resulting in a less visually prominent installation.

The amendment is therefore sought to regularise the installed ATM specification while maintaining the approved design intent and ensuring no additional planning impacts arise.

Are you intending to substitute amended plans or drawings?

- ☒ Yes
- ☐ No

If yes, please complete the following details

Old plan/drawing numbers

E031235 -THE CONVENIENCE STORE

New plan/drawing numbers

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- ☒ Yes
☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☒ The agent
☐ The applicant
☐ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- ☐ Yes
☒ No

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff**
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- ☐ Yes
☒ No

Declaration

I/We hereby apply for Non-Material Amendment as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

Natalie Gaunt

Date

16/09/2026