
From: Williams, David
Sent: 22 September 2021 08:49
To: Quinn, Mark
Subject: RE: 21/00606/DEMCON Yorkon Demolition
Attachments: The Yorkon Demolition & Removal Management Plan .docx

Morning Mark,

Please find amended DMP following Ian's Comments.

With best regards

David

From: Quinn, Mark <mark.quinn@knowsley.gov.uk>
Sent: 21 September 2021 13:24
To: Williams, David <David.Williams@knowsley.gov.uk>
Subject: RE: 21/00606/DEMCON Yorkon Demolition
Importance: High

Hi David,

As I understand from the EH team rats have previously been seen in/around the Yorkon building. I assume that this was not an issue for the Venue building.

If you require a further discussion on this I would suggest that you contact Ian Gaskell in the EH Team.

Regards

Mark Quinn
Principal Planner

Tel: (0151) 443 2223 | Email: mark.quinn@knowsley.gov.uk
Knowsley Council | Yorkon Building | Archway Road | Huyton | L36 9FB

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From: Williams, David <David.Williams@knowsley.gov.uk>
Sent: 21 September 2021 12:28
To: Quinn, Mark <mark.quinn@knowsley.gov.uk>
Subject: RE: 21/00606/DEMCON Yorkon Demolition

Afternoon Mark,

Thank you for your comments, however having spoken to Barry Gilfoyle who is managing the main demolition of the Venue, there was no such request for Pest control measures to be included within their management plan, so I am wondering why such is required for the removal of the Yorkon.

I have been informed that no rats have been seen during the demolition of the venue to date.

In respect of approvals, I require permissions as quickly as possible as the main contractor is now on site doing the soft strip out. Is it likely to be this week? Next week?

With best regards

David

From: Quinn, Mark <mark.quinn@knowsley.gov.uk>
Sent: 20 September 2021 15:55
To: Williams, David <David.Williams@knowsley.gov.uk>
Subject: FW: 21/00606/DEMCON Yorkon Demolition
Importance: High

Hi David

I think we seem to be nearly there on the DMP , however, please see comments below from The EH team on a paragraph on pest control to be added to the document.

The only other matter I am waiting for a response on is comments from MEAS (Ecology) on the submitted bat report. Just remind me again of your programme , can you confirm when the demolition is due to commence.

Thanks

Mark Quinn
Principal Planner

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From: Gaskell, Ian <ian.gaskell@knowsley.gov.uk>
Sent: 20 September 2021 12:50
To: Quinn, Mark <mark.quinn@knowsley.gov.uk>
Cc: Gibson, Rachel <Rachel.Gibson@knowsley.gov.uk>; Bucior, Adam <Adam.Bucior@knowsley.gov.uk>; Kilroe, Alan <Alan.Kilroe@knowsley.gov.uk>
Subject: RE: 21/00606/DEMCON Yorkon Demolition
Importance: High

Hi Mark,

The document is generally ok but it contains no information on pests. There is a rat issue in this area and pest control measures (particularly for rats) must be in place throughout the demolition period. I believe that pest control issues have been discussed with Denise Best and Mark Cawood.

Therefore, they need to include a paragraph on the pest control measures that will be in place during the demolition of the building. Without this information we cannot agree to the document.

Kind Regards,

Ian Gaskell
Senior Officer - Environmental Health
Environmental Health and Consumer Protection Service

Tel: (0151) 443 4267 | Mobile: 07385 420466 | Email: ian.gaskell@knowsley.gov.uk
Knowsley Council | Municipal Buildings | Archway Road | Huyton | L36 9YU

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From: Quinn, Mark <mark.quinn@knowsley.gov.uk>
Sent: 20 September 2021 10:42
To: Gaskell, Ian <ian.gaskell@knowsley.gov.uk>
Subject: FW: 21/00606/DEMCON Yorkon Demolition
Importance: High

Hi Ian

As requested please find a copy of the Demolition Management Plan – can you advise asap if this is acceptable.

Regards

Mark Quinn
Principal Planner

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From: Williams, David <David.Williams@knowsley.gov.uk>
Sent: 20 September 2021 10:11
To: Quinn, Mark <mark.quinn@knowsley.gov.uk>
Subject: RE: 21/00606/DEMCON Yorkon Demolition

Morning Mark,

Please find attached Demolition Plan as requested.

With best regards

David

From: Quinn, Mark <mark.quinn@knowsley.gov.uk>
Sent: 16 September 2021 10:52
To: Williams, David <David.Williams@knowsley.gov.uk>
Subject: FW: 21/00606/DEMCON Yorkon Demolition
Importance: High

Hi David

This is the response I have received from the Environmental Health team. The Demolition Management Plan submitted for this application is more of a H and safety plan. Whereas the attached was submitted for the Venue with more details on noise, dust inc working times. As set out below measures for rat control would also need to be put in place for the Yorkon.

Can some similar be submitted for the Yorkon.

Regards

Mark Quinn
Principal Planner

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Knowsley Council | Yorkon Building | Archway Road | Huyton | L36 9FB

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From: Gaskell, Ian <ian.gaskell@knowsley.gov.uk>
Sent: 16 September 2021 10:16
To: Quinn, Mark <mark.quinn@knowsley.gov.uk>
Subject: RE: 21/00606/DEMCON Yorkon Demolition
Importance: High

Hi Mark,

The attached is what they submitted for the Venue and it contains more info on noise, dust and working times.

It doesn't contain info on pest control though and we have seen rats around this building before. If any are still there (as they have baited the area) they could be disturbed again. Some measures for rat control will need to be put in place before the demolition begins.

Kind Regards,

Ian Gaskell
Senior Officer - Environmental Health
Environmental Health and Consumer Protection Service

Tel: (0151) 443 4267 | Mobile: 07385 420466 | Email: ian.gaskell@knowsley.gov.uk
Knowsley Council | Municipal Buildings | Archway Road | Huyton | L36 9YU

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Knowsley Council

DEMOLITION MANAGEMENT PLAN

DEMOLITION OF THE YORKON BUILDING AT ARCHWAY ROAD, HUYTON, KNOWSLEY L36

Knowsley Metropolitan Borough Council,
Assets Service, Yorkon Building, Archway Road, Huyton,
L36 9FB.

Compiled by: David Williams
Date: 20 September 2021
Issue: 1

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INTRODUCTION:

The Yorkon Building is a standalone modular building erected in the early 1980's to provide office space for the staff of Knowsley Council.

The building is of steel frame construction with metal clad panels and a metal deck roof, constructed on top of a solid concrete slab base.

As part of the council's redevelopment of the Huyton campus, the decision was made to demolish the building to provide space for the master planned redevelopment.

The works **in general** include for the erection of a temporary hoarding; soft strip to the internal fabric of the building; hand dismantle of the steel metal deck roofing system; soft dismantle and removal of the sectional modular building; removal of the concrete slab, footings and redundant drainage systems; termination and strip out of all incoming services to the site.

THE CONTRACTORS ARE MADE AWARE THAT THE YORKON IS LOCATED IN A HEAVILY POPULATED AREA OF HUYTON TOWN CENTRE WITH NARROW ACCESS ROADS TO AND FROM THE SITE.

THE SITE IS ALSO OVERLOOKED BY THE MAIN KNOWSLEY METROPOLITAN BOROUGH COUNCIL MUNICIPAL OFFICES AND AS SUCH "ALL EYES" WILL BE ON THE DEVELOPMENT AND THE CONTRACTOR TO ENSURE COMPLIANCE WITH PLANNING, HIGHWAYS AND HEALTH AND SAFETY WHILST MINIMISING DISRUPTION IN TERMS OF VIBRATION, NOISE AND DUST IN PARTICULAR.

Timescale: 16 weeks from project commencement.

All Demolition will be in accordance with BS 6187 paying particular attention to:

- Falls from height
- Injury from falling materials
- Uncontrolled collapse
- Risks from connected services
- Traffic management
- Hazardous materials
- Noise and vibration
- Fire
- Worker involvement

PROJECT DIRECTORY:

Client:

Knowsley Metropolitan Borough Council

PO Box 21

Huyton, Merseyside, L36 9YU.

Contact: Mr David Williams

Telephone: 0151 443 5794.

Email: david.williams@knowsley.gov.uk

Principal Designer/Contract Administrator:

Barry Gilfoyle

Knowsley MBC,

Yorkon Building, Ground Floor,

Assets Service,
Archway Road, Huyton, L36 9FB.
Contact: Mr Barry Gilfoyle
Telephone: 0151 443 5794.
Email: barry.gilfoyle@knowsley.gov.uk

CDM Advisor:
Christian McCale
Lucion Services,
2nd Floor, Hollinwood Business Centre,
Albert Street, Oldham, OL8 3QL.
Contact: Christian McCale
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Email: christian.mccale@lucionservices.com

Principal Contractor:
TISDALES DEMOLITION
Email:

HSE:
Bootle Headquarters
Redgrave Court,
Merton Road,
Bootle,
Merseyside,
L20 7HS.

METHOD STATEMENT DATA:

1. HEALTH AND SAFETY MONITORING PROCEDURES AND NOTIFICATIONS:

The goal for the project will be to complete the works with zero reportable accidents. This will be monitored by the reporting of accidents to the Designer/Contract Administrator at the earliest opportunity and recorded in the minutes of the next progress meeting.

The demolition contractors' nominated Project Manager will complete a site audit following the site set up and weekly thereafter.

The site foreman will complete a daily site record which will also act as a self-audit.

The demolition contractor will audit and monitor accident, injury, sickness and absence records.

The project is deemed to be notifiable to the HSE with regards to CDM Regulations 2015.

Planning permission ref: TBC

The Planning Application Decision Notice will be held in the site file at all times.

Working times on site will be:

Monday – Friday: 08:00 – 18:00
Saturday: 08:00 – 13:00

There will be no working on Sunday or Public Holidays without the prior written permission of the Local Planning Authority.

All construction vehicles including contractor operatives will enter and exit the site via the vehicular gates within the Hoarding line as indicated on the Site Management Plan whilst utilising a dedicated vehicular/pedestrian access point onto the site. There is no access on the site for general vehicular or pedestrian traffic.

Contractor operatives are to park in the contractor parking area (as identified on the Site Management Plan) within the site boundary and not on surrounding highways.

Vehicles will ordinarily enter and leave the site in forward gear via the dedicated vehicular entrance gates within the site perimeter Hoarding. Vehicles will carry out manoeuvres on the demolition site (when adequate space is formed and) prior to leaving the site in forward gear. It will be necessary for the first tranche of vehicles removing demolition debris from the site, to have to reverse onto the site via the vehicular access point and whilst under the direction and control of a qualified banksman due to the constraints of the site.

The public will be protected from the demolition operations by a 2.4m high free standing, weighted barrel and timber Hoarding system (details attached) until completion of the demolition works and formation of the new car-park, upon which the hoarding will be removed and disposed of.

The site access gate will be closed at all times and will be "manned" by contractor operatives to prevent unauthorised access on to the site. A Banksman will be used to escort all vehicles onto, around and off site.

All equipment on site will adhere to manufacturers' guidelines and a decibel meter will be used with the associated noise assessments to ensure acceptable levels (85db) are met at all times during the demolitions works. All machines are to be serviced regularly as recommended by their manufacturer's and are to have their engine covers in place during operation in order to mitigate any nuisance of noise. The Welfare unit will be placed as close to the entrance point as site conditions will allow, in order to maintain security and controlled access/egress to the site. The Welfare unit will be situated so as to position the exhaust on the side of the unit that is furthest distance from the Walk-in centre.

The demolition contractor shall carry out a pre-commencement and completion inspection and photographic condition survey of the Highway/s extending to 100m beyond either side of the demolition site access point/s. The demolition contractor shall allow for the immediate making good of any damaged areas of the Highway/footway caused through the demolition operations and which are to be agreed with the Contract Administrator and approved by Knowsley Council Highways Inspector.

It will **not** be permitted to set fires on the site, or burning of any materials. Only skips/waste bins are to be used to dispose of any materials.

2. MANAGEMENT STRUCTURE:

The demolition contractor shall provide a Company "Management Structure" to the Contract Administrator prior to commencement of the works and shall provide names and contact details of all relevant contractor personnel associated with this scheme.

3. EXTENT AND LOCATION OF EXISTING RECORDS AND PLANS:

A Refurbishment and Demolition Asbestos Survey has been carried out by Armstrong York, a copy of which shall be held in the site file at all times.

The resulting report identifies asbestos containing materials that are to be removed and disposed of in accordance with the Control of Asbestos Regulations 2012.

Access to the building will **not** be allowed whilst the building is being deconstructed.

CAT scanning shall be carried out to confirm locations of "LIVE" Services prior to and during demolition works and any such "LIVE" utilities are to be marked and appropriately protected to avoid damage.

4. WARNING SIGNS:

Site signage shall consist of "Danger" signs, warning of demolition works and which shall be fixed to the site boundary hoarding at regular and pertinent locations together with Health and Safety site signage which will be fitted to/adjacent to the site entrance gates.

Advance "Warning" signs (if requested) will be placed on the highway at the approach to each side of the site entrance on Westmorland Road in order to warn pedestrians of the potential for wagons entering/leaving the site. A minimum 2.4m Visibility Splay is to be formed at the site entrance, as indicated on the Site Management Plan.

5. OPERATIVES AND SUB-CONTRACTORS:

All operatives employed upon the works will be experienced professional demolition industry workers. All Plant Operators are to be CSCS (Construction Skills Certification Scheme) or

equivalent certified; site demolition operatives are to be CCDO (Certificate of Competence for Demolition Operatives) certified. When working, these operatives will be equipped with entirely suitable clothing, protective equipment and safety items.

SIA (Security Industry Authority) approved security provider will be employed for out of hours "manned" security cover.

It is anticipated that the maximum number of operatives to be on site at any time to be Five (consisting of 1nr Machine Driver/Foreman, 2nr site operatives/pickers, 1nr Banksman/Gate man and 1nr Wagon Driver.

6. INDUCTION PROCEDURES:

All operatives including sub-contractor personnel engaged upon these works will undergo induction procedures by the main demolition contractor. A record of all persons inducted will be kept in the site file at all times.

All persons entering the site will be required to wear PPE (Personal Protective Equipment) as a minimum and shall include hardhat, high visibility vest/ jacket and safety footwear. Operatives will also require gloves, and eye/respiratory protective equipment dependant on the Risk Assessment for the relevant task.

Induction procedures include but are not limited to the following:

- Identification of the company Health and Safety representative.
- Identification of the first aider on site.
- Identification of the appointed person in the absence of the first aider.

All operatives shall be briefed on the nature; extent of works to be carried out; the location and timescale for the works.

All operatives shall be briefed on the nature; extent and location of hazards as detailed in all of the Risk Assessments and the precautions that are to be taken within the Contractor Method Statements. A Copy of Risk Assessment/s is to be circulated to all site operatives.

All operatives shall be briefed on the exact methods to be employed on the works. Copies of the Method Statement/s shall be circulated to all site operatives and copies shall be held in the site file at all times including details of the Plant and Equipment that is to be used.

All operatives shall be given a copy of site rules and each rule is to be explained.

All site operatives shall be issued with the appropriate and certified Personal Protective Equipment (PPE) and the site foreman shall explain the use of PPE and the reasons for use and shall check all equipment for serviceability and fit.

The demolition contractors' Health and Safety policy shall be made available and a copy of which shall be located in the site file at all times.

An opportunity for operatives to ask questions and provide input with regard to any of the items above shall be provided during the weekly "Toolbox Talks".

All Visitors must read and agree to abide by the site rules before entering the site, a visitor log

shall be kept on site for this purpose.

7. SAFETY:

The demolition contractor is to have an established accident/injury reporting procedure which includes investigation, follow up and resolution and which shall be reviewed periodically. The demolition company management team shall have confidence in the company systems and which will attribute to an effective method of encouraging all employees to report all safety concerns and observations.

The demolition contractor shall undertake a pre-commencement site audit which ensures all Health and Safety issues are addressed prior to commencement of works. This document will be held in the site office and shall be periodically reviewed by the demolition contractor management team.

The demolition contractors' nominated Site Manager/Site Foreman shall carry out daily site checks and any items of concern shall be immediately addressed and rectified.

The demolition contractors' nominated Contracts Manager shall carry out monthly site audits and any items raised during the site audits shall be immediately recorded and rectified.

The demolition contractor shall carry out effective investigation and shall implement corrective actions which will eliminate and/or mitigate hazards from the workplace and should alleviate concerns of site operatives. This practice should continue with a higher profile afforded to "near misses".

Hazard/Defect reporting procedures shall be established by the demolition contractor who shall ensure corrective actions are implemented to mitigate occurrences resulting from the Hazard/Defect.

Health and Safety Policy and Accident reporting procedures are to be held in the site file at all times.

The demolition contractors' Health and Safety Statement is to be displayed in the site office and shall be communicated to all site operatives during the site induction.

8. SITE ACCOMMODATION AND WELFARE FACILITIES:

Site set up shall be in accordance with the Site Management Plan in conjunction with this Demolition Management Plan.

The site office/welfare office will be located within the building until the time of full external demolition/removal.

A welfare office and toilet facility shall be placed on site to satisfy CDM Regulations 2015 and which shall be regularly serviced and stocked with the necessary consumable items. The toilet facility shall be serviced weekly as a minimum, the site supervisor can override this agreement should the need arise.

Non-site traffic will park within the site boundary in a designated car parking area (non-working zone) adjacent to the site cabin. The non-working area shall be segregated with temporary barriers/fencing.

All waste arising from the site accommodation shall be placed into a small bin located near to welfare cabin and the waste shall be removed at the end of each day.

9. FIRST AID:

The First Aid kit will be located within the site welfare cabin.

A First Aider shall be present on the site at all times. Contact Name and Number of the appointed First Aider shall be displayed in the welfare cabin.

A nominated Person shall be present, in the absence of the First Aider.

The demolition contractor shall be responsible for replenishment of the First Aid kit. Supplies should be checked as part of the site set up and following the administering of First Aid.

Fire and Emergency procedures should be displayed in the site accommodation/welfare cabin.

10. FALLING MATERIALS:

“Danger” signs shall be placed about the area warning of the dangers of falling debris. The site will be a Hard Hat Area and all site personnel and visitors will be required to wear them at all times.

Glass will be removed inwardly at all times to avoid the dangers of falling glass.

No persons will be allowed inside the building during the demolition phase. Work will be planned and structures will be left stable at the end of each working day.

11. STABILITY OF STRUCTURES/GROUND CONDITIONS:

The building can be safely demolished by hand and machine methods without compromising the stability of the structure. The roof can be safely removed by mechanical methods without compromising the stability of the structure.

12. ACCESS/EGRESS/TRAFFIC MANAGEMENT:

A free standing weighted barrel Hoarding system will be erected around the open perimeter of the site and which shall be checked on a daily basis and any vandalism/damage/breach shall be immediately repaired/made safe and secure and any graffiti shall be immediately painted out.

An access gate will be installed within the site Hoarding. This will be the only access point onto the site.

Vehicles are not permitted to park on surrounding roads at any time. All demolition contractor vehicles **must** park within the confines of the site.

All vehicles will enter and leave the site in forward gear and shall carry out manoeuvres within the confines of the site under the control of a “Banksman”. Apart from the first tranche of vehicles removing demolition debris as before described.

All vehicles shall be fitted with audible reversing alarms and flashing beacons.

Working hours are to be 08.00 to 18.00 Monday to Friday and 08.00 to 13.00 Saturday. There is to be no Sunday or Public Holiday working. If any works are proposed or deemed necessary outside these hours, then the express written permission of the Client/Contract Administrator and Planning Authority must be obtained prior to undertaking any such works.

Storage will only be permitted within the site compound and the works construction area.

Public access to or through the site is not allowed at any time.

A 5MPH speed limit operates over the whole of the site; this is to be strictly adhered to.

The site will be a strict Hard Hat Area and all site personnel/operatives and visitors will be required to wear them. Hi-visibility clothing and safety footwear must also be worn by all persons at all times.

Visitors must read and agree to abide by the site rules before entering the site. A Security and visitor's log will be kept on site and the time and date of persons entering and leaving the site will be recorded as well as any incidents or unusual circumstances that may occur.

The working area will be enclosed by a new hoarding to prevent accidental trespass into the area.

13. PROTECTION OF THE PUBLIC:

The work area will be made as secure as possible against trespass. Warning signs will be used to inform others of hazards in the working area.

The proposed Hoarding will remain in situ during the works. It will be checked on commencement of works and during the site manager's daily checks and any vandalism/damage/breaches shall be made safe and secure immediately and any graffiti shall be immediately painted out.

"Warning" signage advising of Demolition Operations will be displayed around the site boundary and a Health and Safety notice board will be displayed on the site entrance along with the relevant necessary Health and Safety notices.

All plant will be secured, locked and immobilised at the end of each working period and the excavator machine Battery/Bridging Cable shall be physically removed and stored away from the associated item of plant unless the excavator is operated via a coded starter. All other materials shall be stored and stacked safely.

14. EMERGENCY SERVICES:

In the event of an accident or incident requiring the attendance of the emergency services; the services will be summoned through the telephone system by dialling 999. A First Aid kit; and Emergency Procedures advice shall be available and displayed in the site welfare cabin.

The nearest hospital offering Accident and Emergency facilities is:

Whiston Hospital, Warrington Rd, Rainhill, Prescot L35 5DR.

The designated access route for emergency vehicles will be kept clear of obstruction at all times.

15. EMERGENCY PROCEDURES:

Instructions to all operatives and visitors should an emergency occur:

If you discover a fire:

- Raise the Alarm - by shouting "Fire".
- Site manager/foreman shall summon the emergency services through the telephone system by dialling 999. Inform them of the nature of the emergency and the location –

Westmorland Road, Huyton, Knowsley, L36 9GD.

- If safe to do so attack the fire with suitable extinguishers. Operatives are NOT to put themselves at risk.

On hearing the alarm:

- Report to the assembly point immediately - inside site entrance.
- Do not return to the site until instructed to by the site manager.
- Follow any instructions given to you by the emergency services.

In the event of a serious injury to person/s:

- Raise the Alarm - by shouting.
- Site manager/foreman to summon the emergency services through the telephone system by dialling 999. Inform them of the nature of the emergency and the location –

Westmorland Road, Huyton, Knowsley, L36 9GD.

- Inform the appointed Person for First Aid.

16. EMERGENCY CONTACT:

The demolition contractor will provide an Emergency contact name and number for out of hours emergencies.

17. FIRE PRECAUTIONS:

The burning of any waste material on site is prohibited at all times. The site is to be kept tidy and rubbish will be cleared away promptly and regularly. There is to be no unnecessary stockpiling of combustible materials.

The accommodation is to be checked before leaving site.

Where metal cutting is done by means of Oxy-propane torches, suitable fire precautions will be taken either by provision of portable fire extinguishers or "Live" fire hoses.

Whenever flame cutting is carried out at heights, precautions will be taken to protect any risk area below.

At all times when flame cutting is carried out, a look out will be in position to check and extinguish any sparks or smouldering material.

When burning equipment has been in use, work will stop at least 60 minutes prior to leaving the site, the area will be thoroughly dampened and checks will be made to ensure that there is no smoke or fires before the site is left.

Only experienced operatives shall be allowed to operate cutting equipment, they will be equipped with suitable eye and face protection and stout gloves/gauntlets. All cylinders are to be stored and moved in a proprietary lockable trolley. Smoking is not permitted on the site. All cylinders are to be stored in a vertical position and shall be properly secured and transported in a proprietary trolley.

18. HIGH LEVEL ACCESS/WORKING AT HEIGHT:

Safe access for all operatives will be provided either by:

- A. Secured ladder.
- B. Zip up Scaffold
- C. Scaffold with edge protection
- D. Mobile Elevated Working Platform - MEWP

19. WASTE DISPOSAL:

For disposal purposes; the arisings from the works will be divided into categories: firstly material of commercial/recycling value; secondly materials of all types with no commercial value or that which is contaminated. Some materials from the first category may be re-used on site with permission from the Contract Administrator. All non-hazardous materials will be separated and loaded directly into suitable skips or lorries as they are produced and shall be transported to a licensed Waste transfer/recycling site in accordance with (but not limited to) the Control of Pollution (Special Waste Regulations) Environmental Protection Act 1990, Duty of Care Regulations 2014.

Documentation in the form of Controlled waste transfer notes will be raised for all transfers of waste.

Hazardous waste consignment notes will be provided on completion and shall be incorporated in to the Health and Safety File which shall be handed to the Contract Administrator on completion of the works.

20. NOISE AT WORK:

Noise levels will be monitored during the course of the works. It is accepted that noise cannot be eliminated entirely, but reasonable steps will be taken to reduce any adverse effects of noise generated by the works. Including any generator that is used to power the Welfare unit, out of hours and that is necessary to satisfy CDM Regulations.

All machinery that is to be used on this scheme shall have silencers fitted. Plant and equipment shall be serviced regularly and shall be selected and maintained to minimise noise levels. Engine covers etc. are to be kept closed during use.

Alternative methods of work shall be considered in order to eliminate or reduce noise levels wherever possible.

Ear protection shall be available for use by operatives.

21. COSHH:

The demolition contractor shall produce COSHH (Control Of Substances Hazardous to Health) assessments for products brought on to the site for use in the execution of the works.

22. TOOLBOX TALKS:

Toolbox talks should form part of the demolition contractor Safety procedures and should be given by the Site Manager/Foreman on a weekly basis - the Toolbox Topic should be selected from the company's list. They should also be given to cover incidents occurring during the works. The talks are to be recorded on site and the operatives are to sign, as having attended.

23. MANUAL HANDLING:

Wherever possible mechanical means will be used to lift and transport items.

Where use of mechanical means is impracticable, then sufficient persons must be available to lift the relevant load and take into account the size, shape and weight of that load.

Access areas and transit routes are to be kept clean and clear of debris/obstacles and adequate lighting (where required) is to be provided.

Gloves and safety footwear is to be worn.

If more than one person is involved in the lift, then a suitable person must be nominated to control the job.

24. ASBESTOS/HAZARDOUS SUBSTANCES:

An Asbestos Refurbishment and Demolition survey has been carried out by Armstrong York.

Asbestos containing materials were discovered; please refer to the report held in the site file.

Any non-licensed removal works will be carried out via the demolition contractor by suitably qualified operatives.

All Asbestos removal works will be carried out under the Control of Asbestos Regulations 2012 and under a separate method statement.

25. DISCONNECTION AND PROTECTION OF EXISTING SERVICES:

All services/utilities to the building to be demolished have been isolated/disconnected by the Client prior to commencement of the demolition works. All certificates/confirmations will be held in the site file, including the location of the disconnections and also the location/s of any services which remain.

A CAT/Genny scanner should be used to confirm the location of any remaining or unmapped "LIVE" services - These shall be clearly marked with spray paint and protected with cones where required.

"Live" drains are to be identified and protected with cones where required; redundant drains are to be grubbed up and capped appropriately.

26. LOADING AND UNLOADING, MOVEMENT OF VEHICLES AND PLANT:

All loading and unloading will take place within the site boundary in a designated area on the site. Traffic movement will be kept to an absolute minimum.

All Plant operators are to be certified and a “Banksman” shall be in attendance. Plant shall operate within exclusion zones and Vehicles are to be equipped with audible reversing alarms and flashing beacons.

All due care will be taken to prevent incidents with other highway users. All loads are to be safely secured/covered and Highway cleanliness shall be maintained at all times.

27. ELECTRICAL EQUIPMENT:

All electrical equipment to be used will be 110v and have a current 3 months P.A.T. test and shall be inspected by the operative prior to use to ensure that there is no visible damage to the equipment.

28. PLANT AND EQUIPMENT:

Vehicles shall be inspected and maintained at six weekly intervals in accordance with Operator licence conditions.

Plant Machinery shall be inspected and maintained at six weekly intervals and shall be tested at 12 monthly intervals in accordance with LOLER (Lifting Operations and Lifting Equipment Regulations) and PUWER (Provision and Use of Work Equipment Regulations 1998).

All vehicles, tools, plant and machinery shall undergo pre use checks by the operator/driver and shall be maintained/serviced as recommended by the manufacturer.

All portable electrical equipment in use shall be subject to regular inspection and tests, with the exception of Rented or Hired equipment which must be supplied with evidence of the last inspection.

29. DUST:

A pressure Jet Wash complete with bowser (as detailed in Section 1) will be on site at all times and will be used for Dust suppression should the demolition process create dusty conditions.

The dampening down measures employed should not create an excess of wastewater on site.

Wheel Wash – The pressure washer/bowser will also be used for cleaning wagon wheels as necessary prior to vehicles leaving the site.

Highway Cleansing – The jet wash/bowser in conjunction with a mechanical road sweeper will also be used to clean the Highway of debris caused as a result of the demolition operations, taking care not to have an excess of water on the affected Highway.

30. POLLUTION PREVENTION:

Fuels and oil should NOT be stored on site.

Refuelling shall take place in the designated re-fuelling area and the vehicle shall be attended at all times during the refuelling; the driver shall have a spill kit available.

Environment Agency Emergency number (24hrs) 0800 807060.

31. CONTINUING LIASON:

Any changes to the design are to be discussed with the Principal Designer/Contract Administrator, by all designers; including any design work by the principal contractor or his sub-contractors, in order to assess the potential Health and Safety implications of any design changes.

At the end of the project the following information (but not limited to) will be included within a Health and Safety File which shall be passed to the Contract Administrator:

- A brief description of the work carried out.
- Any hazards that have not been eliminated through the design and construction processes, and how they have been addressed (for example, surveys or other information concerning asbestos, contaminated land, water-bearing strata, buried services etc.).
- Key structural principles – if any.
- Hazardous/Contaminated materials used/found (for example, materials left in the ground together with location).
- The nature, location and markings of retained features, foundations, significant services, including underground cables.
- As-Built Drawing of the site.
- Duty of Care/Clearance/Waste Transfer Notes/Certificates.
- Guarantees, Warranty's, Operation and Maintenance Manuals.

32. SITE PROGRESS MEETINGS:

- Frequency: TBC.
- Location: On site.
- Purpose: Attend to review progress and other matters arising from the administration of the Contract.

33. TREE/ECOLOGY PROTECTION:

An Arboricultural Implications Assessment and Method Statement Report were carried out by WeKnow Services and a copy of the report will be held in the site file at all times.

Tree and Root protection is as per the recommendations as laid out in the Arboricultural Implications Assessment and the Arboricultural Method Statement Reports.

34. PEST CONTROLS

Pest control measures, with the exception of rat control, will be put in place should pests be identified either by the contractors or the Environmental Health Department during the demolition period.

With regards to the control of rats, bait boxes will be placed around the perimeter of the Yorkon building during the demolition phase. Should these measures prove insufficient to control pests associated with the demolition of the building, a pest control expert will be consulted in order to advise on what further measures need to be put in place. The suggested measures will then be implemented within 48 hours.

35. SITE RULES:

Working hours are to be 08.00 to 18.00 Monday to Friday and 08.00 to 13.00 Saturday, no Sunday or Public Holiday working. If any works are proposed or deemed necessary outside these hours then the written permission of the Local Planning Authority/Contract Administrator must be obtained prior to undertaking any such works.

The site shall be kept clean at all times and all rubbish shall be cleared away as soon as practicable; burning of rubbish on site is prohibited.

All personnel shall be properly and correctly trained for the work on which they are employed.

Personal Protective Equipment (PPE) appropriate to the task being carried out shall be worn at all times, including the adoption of a suitable dress code.

No drugs or alcohol shall be allowed on the site, nor shall any person who is considered to be under the influence of drugs or alcohol.

Smoking will NOT be permitted within the site.

All dust, noise and pollution shall be kept to a minimum and all measures are to be taken to prevent any nuisance to residents or adjoining owners arising from the carrying out of the works.

NO use of explosives will be allowed.

Radios, cassette players, personal stereos or similar are prohibited.

Radio transmitters are NOT permitted.

There is to be no unauthorised advertising or publicity unless permission has first been obtained in writing from the Client/Contract Administrator.

Parking for vehicles MUST BE within the contractor's designated and segregated parking area.

Any person using abusive language, wolf whistling or similar will be removed from the site.

Lone working on site is NOT permitted.

All site operatives and personnel, including visitors, shall be aware of the evacuation procedures in the case of an emergency.

All walkways MUST BE kept clear of Plant, Tools, Materials and Rubbish at all times.

No machine, item of plant or equipment is to be operated by any person, unless they have been trained and are authorised to do so.

All machine guarding is to be in place and correctly adjusted, prior to machinery being used.

Any fault and/or defect (including damage) or malfunction of any item of machinery, plant, equipment, tool or guard must be immediately reported to the Site Manager and the associated item shall be withdrawn from use until adequate repair or renewal/replacement has taken place.

No repairs, maintenance or adjustments to machines, plant or equipment are to be carried out, unless you are authorised to do so.

No personnel, including visitors, are to have access to the site without fully complying with site access permit requirements.

All hazard notices or warning signs displayed on the site are to be obeyed.

All notices displayed in the workplace are to be read and operatives are to confirm that they understand the instructions.

All safety equipment and facilities provided are to be used as per the printed instructions/recommendations and are not to be misused or wilfully damaged.

Visitors must be accompanied at all times.

Visitors must read and agree to abide by the site rules before entering the site, a visitor log is kept on site for this purpose.